

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Assessment & Alt. Education Services					
Ability; Accountability; Assessment and Testing PK-12	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Community Schools	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Credit Flex	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7757	(614) 797-7751	EbbrechS@wcsoh.org
Credit Recovery - Student	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7757	(614) 797-7751	EbbrechS@wcsoh.org
Data Analysis/Value-Added Reporting (Battelle for Kids)	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Distance Learning Services	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
District Reports - State Report Card	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Educational Options for Success (EOS)	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7757	(614) 797-7751	EbbrechS@wcsoh.org
Explore/Plan/PSAT	Assessment & Alt. Educ. Services	HS Guidance Dept.	(614) 797-5700	(614) 797-5701	
GED (General Education Development); Testing	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Home Education Notifications to Parents	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Ohio Achievement Assessment	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Ohio Graduation Test	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Post-Secondary Education Options	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
PSAT/SAT/ACT Information/Results - WCHS	Assessment & Alt. Educ. Services	Guidance Dept - WCHS	(614) 797-6811	(614) 797-6818	EbbrechS@wcsoh.org
PSAT/SAT/ACT Information/Results - WNHS	Assessment & Alt. Educ. Services	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201	EbbrechS@wcsoh.org
PSAT/SAT/ACT Information/Results - WSHS	Assessment & Alt. Educ. Services	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001	EbbrechS@wcsoh.org
Standardized Tests	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Assessment & Alt. Education Services					
State Report Cards	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Summer Intervention (1-5)	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Summer School (6-12)	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Test Security Investigations	Assessment & Alt. Educ. Services	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
CCIP/Federal Program					
Compensatory Programs - State and Federal Funds	CCIP/Federal Programs	Juliet Peoples, Coord. State & Federal Programs	(614) 797-5715	(614) 797-5701	peoplesj@wcsoh.org
Federal Grants	CCIP/Federal Programs	Juliet Peoples, Coord. State & Federal Programs	(614) 797-5715	(614) 797-5701	peoplesj@wcsoh.org
School Improvement and Federal Programs	CCIP/Federal Programs	Juliet Peoples, Coord. State & Federal Programs	(614) 797-5715	(614) 797-5701	peoplesj@wcsoh.org
Title Funds	CCIP/Federal Programs	Juliet Peoples, Coord. State & Federal Programs	(614) 797-5715	(614) 797-5701	peoplesj@wcsoh.org
Title I Reporting	CCIP/Federal Programs	Juliet Peoples, Coord. State & Federal Programs	(614) 797-5715	(614) 797-5701	peoplesj@wcsoh.org
Educational Services/Resources	CCIP/Federal Programs	Juliet Peoples, Coord. State & Federal Programs	(614) 797-5717	(614) 797-5701	Cannonl@wcsoh.org
Non-Public School Services	CCIP/Federal Programs	Juliet Peoples, Coord. State & Federal Programs	(614) 797-5717	(614) 797-5701	Cannonl@wcsoh.org
Communications & Technology Services					
Annual Report/Calendar	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
Board Report	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
Business Management - Technology Equipment	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Business Partnerships-District Level	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Calendar - Event/Online	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Communications & Technology Services					
Calendar - School Year	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Communications & Technology Department	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Community Outreach	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Community Resources	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Computer Repair	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Computer Software Instruction	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Copyright Information - Software Licensing	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Copyright Infringement	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Crisis Situations - Media Contacts	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
District History	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
Donations - Soliciting	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Department and School Events and Activities	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
Directory Information - Student	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Education Foundation - General Information	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Education Foundation - Grant Process	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Email	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Facts about WCS	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Family Educational Rights & Privacy Act (FERPA)	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Communications & Technology Services					
Flier Distribution Requests (sent home with Students)	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Fundraising	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
General WCS Information	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
Great Educator and Mentor (GEM) Award	Communications & Technology	Jill Beck, Superintendent's Exec. Asst.	(614) 797-5713	(614) 797-5701	beckj@wcsoh.org
Help Desk - Technology	Communications & Technology	Taryn Frye, IT Help Desk	(614) 797-5782	(614) 797-5701	fryet@wcsoh.org
Internet Access	Communications & Technology	Taryn Frye, IT Help Desk	(614) 797-5782	(614) 797-5701	fryet@wcsoh.org
Intranet Content	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Logos; WCS	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Management Information Systems	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Media Calls, Interview Requests, Media Relations, Press Conferences	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Media Technologies	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Movie/Video Projects (outside producers)	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Ordering Procedures - Technology	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Parent Council; PTA	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Photography Services	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
Signage - Requests to Display on School Grounds	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Social Media Policy/Guidelines	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Student Information for Agencies and Schools	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Communications & Technology Services					
Survey/Research	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Technology Equipment Acquisitions, Training, Wiring	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Press Releases	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
PTA; Parent Council	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Public Records	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Repair - Technology	Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Request for Superintendent to Speak at Event	Communications & Technology	Jill Beck, Superintendent's Exec. Asst.	(614) 797-5713	(614) 797-5701	beckj@wcsoh.org
Requests to Display Signage on School Grounds	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
School News	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
Service Directory	Communications & Technology	Jill Beck, Superintendent's Exec. Asst.	(614) 797-5713	(614) 797-5701	beckj@wcsoh.org
Special Events	Communications & Technology	Lynne Maslowski, Community Eng. Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org
State Board of Education	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
State Department of Education	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Student Interview - Media	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Student Survey Regulations	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Superintendent Media Interviews	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Telephones/Telephone Repairs	Communications & Technology	Taryn Frye, IT Help Desk	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Training - Website	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Communications & Technology Services					
Voice Mail	Communications & Technology	Taryn Frye, IT Help Desk	(614) 797-5782	(614) 797-5701	frvet@wcsoh.org
Voting in Buildings	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
WCSNET Access	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Web Page Guidelines	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Web Site	Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org
Curriculum & Instruction					
Advanced Placement Program	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Business Education	Curriculum & Instruction	Anne Baldwin, Coordinator, Career Tech Education & College Readiness	(614) 797-7758	(614) 797-5701	baldwina@wcsoh.org
Career/Vocational Education	Curriculum & Instruction	Anne Baldwin, Coordinator, Career Tech Education & College Readiness	(614) 797-7758	(614) 797-5901	baldwina@wcsoh.org
Elementary Curriculum	Curriculum & Instruction	Cheryl Relford, Director Elementary Curriculum & Instruction	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Elementary Math	Curriculum & Instruction	Brian Myer, Curriculum Specialist	(614) 797-5707	(614) 797-5701	myerb@wcsoh.org
World Languages	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum & Instruction	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Health Curriculum-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum & Instruction	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Health Curriculum-Secondary	Curriculum & Instruction	Jennifer Knapp, Dir., Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
High School Curriculum and Instruction	Curriculum & Instruction	Jennifer Knapp, Dir., Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Highly Qualified Professional Development-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum &	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Curriculum & Instruction					
Highly Qualified Professional Development-Secondary	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Instructional Technology-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum &	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Instructional Technology-Secondary	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum & Instruction	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Library Media Specialists-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum & Instruction	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Library Media Specialists-Secondary	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum & Instruction	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Music-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum & Instruction	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Music-Secondary	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Ohio's New Learning Standards & Resources-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum &	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Ohio's New Learning Standards & Resources-Secondary	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Visual and Performing Arts-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum &	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Visual and Performing Arts-Secondary	Curriculum & Instruction	Jennifer Knapp, Secondary Dir., Curriculum & Instruction	(614) 797-5882	(614) 797-5701	knappj@wcsoh.org
Physical Education-Elementary	Curriculum & Instruction	Cheryl Relford, Dir., Elementary Curriculum &	(614) 797-5885	(614) 797-5701	relfordc@wcsoh.org
Physical Education-Secondary	Curriculum & Instruction	Jennifer Knapp, Dir., Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Elementary ELA	Curriculum & Instruction	Tonya Salisbury, Curriculum Specialist	(614) 797-5707	(614) 797-7257	salisburt@wcsoh.org
Professional Development Opportunities	Curriculum & Instruction	Jennifer Knapp, Dir. Secondary Curriculum &	(614) 797-5888	(614) 797-5701	knappj@wcsoh.org
Research Studies in WCS	Curriculum & Instruction	Krista Eisenman, Secretary	(614) 797-5934	(614) 797-5701	eisenmak@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Curriculum & Instruction					
Science-Elementary	Curriculum & Instruction	Brian Myer, Curriculum Specialist	(614) 797-5707	(614) 797-7351	meyerb@wcsoh.org
Science-Secondary	Curriculum & Instruction	Lyndsey Manzo, Curriculum Specialist	(614) 797-6200	(614) 797-6001	manzol@wcsoh.org
Secondary Language Arts	Curriculum & Instruction	Jill Williams, Curriculum Specialist	(614) 797-6078	(614) 797-6001	smithji@wscsoh.org
Secondary Mathematics	Curriculum & Instruction	Michael Huler, Curriculum Specialist	(614) 797-6800	(614) 797-6801	hulerm@wcsoh.org
Social Studies - Elementary	Curriculum & Instruction	Dr. Tonya Salisbury, Curriculum Specialist	(614) 797-5706	(614) 797-7259	salisburt@wcsoh.org
Social Studies - Secondary	Curriculum & Instruction	Jill Williams, Curriculum Specialist	(614) 797-6078	(614) 797-6078	smithji@wscsoh.org
Text Book Concerns	Curriculum & Instruction	Sally Raymond, Secretary	(614) 797-5888	(614) 797-5701	raymonds@wcsoh.org
District Professional Development Days	Curriculum & Instruction	Sally Raymond, Secretary	(614) 797-5888	(614) 797-5701	raymonds@wcsoh.org
Custodial Services					
Alarm System-Security	Custodial	Laura Ehninger, Mgr. Custodial Services	(614) 797-5982	(614) 797-5701	ehningel@wcsoh.org
Bloodborne Pathogens	Custodial	Jennifer Aronhalt, Secretary	(614) 797-5992	(614) 797-5901	aronhalj@wcsoh.org
Custodial Services	Custodial	Laura Ehninger, Mgr. Custodial Services	(614) 797-5982	(614) 797-5701	ehningel@wcsoh.org
Trash Pick UP	Custodial	Laura Ehninger, Mgr. Custodial Services	(614) 797-5982	(614) 797-5701	ehningel@wcsoh.org
Deputy Superintendent					
Computer Access to Information Management Systems	Deputy Superintendent	Linda Cannon, EMIS Coordinator	(614) 797-5751	(614) 797-5701	cannonl@wcsoh.org
Criminal Charges; Filing	Deputy Superintendent	Dr. Paul Hopkins, Exec. Director, Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
EMIS	Deputy Superintendent	Linda Cannon, EMIS Coordinator	(614) 797-5751	(614) 797-5701	cannonl@wcsoh.org
Liquor Permits - Related Issues	Deputy Superintendent	Jennifer Farris, Exec. Asst.	(614) 797-5756	(614) 797-5701	farrisj@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Deputy Superintendent					
October Count	Deputy Superintendent	Linda Cannon, EMIS Coordinator	(614) 797-5751	(614) 797-5701	cannonl@wcsoh.org
Open Enrollment	Deputy Superintendent	Jennifer Farris, Exec. Asst.	(614) 797-5756	(614) 797-5701	farrisj@wcsoh.org
State Reporting	Deputy Superintendent	Linda Cannon, EMIS Coordinator	(614) 797-5751	(614) 797-5701	cannonl@wcsoh.org
Student Information System	Deputy Superintendent	Linda Cannon, EMIS Coordinator	(614) 797-5751	(614) 797-5701	cannonl@wcsoh.org
Student Master File	Deputy Superintendent	Linda Cannon, EMIS Coordinator	(614) 797-5751	(614) 797-5701	cannonl@wcsoh.org
Elementary Academic Affairs					
Academic Achievement Support Services - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Achievement Records - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Appeals (Student Grades/Retention) - Elem.	Elementary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Coaches, Instructional - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Continuous Improvement Plan - Schools	Elementary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	
Counseling and Guidance Services - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Differentiated Instruction - Elementary	Elementary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	
Early Childhood Education	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Elementary Operations	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Evaluation - Administrator - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Field Trips - Requests	Elementary Academic Affairs	Karen McManis, Secretary	(614) 797-5887	(614) 797-5901	mcmansk@wcsoh.org
Grade Reporting - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Elementary Academic Affairs					
Guidance Counseling - Elementary	Elementary Academic Affairs	Tami Santa,, Coord. Student Well-Being	(614) 797-5750	(614) 797-5901	santat@wcsoh.org
Junior Achievement	Elementary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Library Books - Elementary - Concerns/Challenges	Elementary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Magnet Schools	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Multicultural Education - Elementary	Elementary Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5901	EisenmaK@wcsoh.org
Overflow	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elem. Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Principal Supervision and Support - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Principal's Professional Development - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Promotion/Retention - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Reading Recovery	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elem. Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Retention/Promotion - Elementary	Elementary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Scheduling (Middle School Students)	Elementary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
School Counselors/Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elem. Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Service Learning - Elementary	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Student Assignment - Magnet School	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Student Information and Records - Elementary	Elementary Academic Affairs	Guidance Offices	(614) 797-5700	(614) 797-5701	
Support Services - Elementary Academic	Elementary Academic Affairs	Barbara Wallace, Exec. Dir., Elementary Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Tutoring - Elementary	Elementary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Elementary Academic Affairs					
Volunteering - Elementary	Elementary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	
English Language (EL) Services					
EL/LEP/English as a Second Language	EL Services	Lucy Rader-Brown, Coordinator, ESL	(614) 797-5908	(614) 797-5701	brownl@wcsoh.org
Language Translation Services	EL Services	Lucy Rader-Brown, Coordinator, ESL	(614) 797-5908	(614) 797-5701	brownl@wcsoh.org
Sign Language; Interpreting	Special Education	Lucy Rader-Brown, Coordinator, ESL	(614) 797-5908	(614) 797-5701	brownl@wcsoh.org
Enrollment Center					
Attendance Boundaries/Boundaries for Schools	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Address/Proof of Residency	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Agency Placements	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Agency, Custody and Guardianship Changes	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 794-7701	gabayk@wcsoh.org
Birth Certificate Documentation	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Custody	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Enrolling a Student	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 794-7701	gabayk@wcsoh.org
Enrollment Center	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 794-7701	gabayk@wcsoh.org
Grandparent Letters - Custody	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Guardianship	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Enrollment Center					
High School - Registering for	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Homeless Children	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
Middle School - Registering For	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 794-7701	gabayk@wcsoh.org
Out-of-Home Placements; Agency, Custody and Guardianship Changes;	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 794-7701	gabayk@wcsoh.org
Parent Information Center	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 794-7701	gabayk@wcsoh.org
Residency Verification	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org
SF 14s	Enrollment Center	Karen Gabay, Exec. Asst. - Enrollment Center Services	(614) 797-7700	(614) 794-7701	gabayk@wcsoh.org
Facilities & Operations					
Accommodations - Americans with Disabilities Act (ADA) - Employee	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Architecture and Design	Facilities & Operations	Jeff LeRose, Dir., Facilities	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org
Asbestos Management Plan	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Asbestos Removal	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Business Management	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Capital Improvements	Facilities & Operations	Jeff LeRose, Dir. Facilities	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org
Easements	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Energy Conservation Program	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Environmental Management Plan	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Facilities Engineering	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Facilities & Operations					
Facilities Master Plan	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Federal, State Regulations - Operations	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Forecasting and Trends - Enrollment	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Lead Abatement	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Recycling Program	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Building Inspections	Facilities & Operations	Jeff LeRose, Dir. Facilities	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org
Construction Management	Facilities & Operations	Jeff LeRose, Dir. Facilities	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org
Gas Leaks	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Health Department Inspections/Buildings	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Indoor Air Quality	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Inspections; Violations/Fire	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Mold Abatement	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Occupation Safety and Health Issues	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	lerosej@wcsoh.org
Playground Equipment-Acquisition	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Radon Abatement	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Safety and Security - Buildings	Facilities & Operations	Scott Dorne, Exec. Dir., Facilities & Operations	(614) 797-5804	(614) 797-5701	dornet@wcsoh.org
Storage, Chemicals	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Utilities	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Facilities & Operations					
Work Permits (Construction)	Facilities & Operations	Jeff LeRose, Dir. Facilities	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org
Worker Safety	Facilities & Operations	Tim O'Brien, Mgr., Env. Health & Safety	(614) 797-5984	(614) 797-5981	obrient@wcsoh.org
Fleet & Distribution Services					
Auctions; Tag Sales	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
Bus Compound	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
Delivery Services	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
Equipment Information/Inventory	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
Furniture Surplus	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
School Interoffice Mail	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
Vehicle Management; District Vehicle/School Buses	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
Warehouse	Fleet & Distribution	Shawn Dawson, Asst. Mgr., Fleet & Distribution	(614) 797-5957	(614) 797-5951	dawsons@wcsoh.org
Food Services					
After School-Snack	Food Services	Kari Dennis, Mgr. Food Service/Purchasing	(614) 797-5996	(614) 797-5951	dennisk@wcsoh.org
Allergen/Nutritional Information	Food Services	Brent Kasler, Asst. Mgr. Food Services	(614) 797-6840	(614) 797-6875	kaslerb@wcsoh.org
Breakfast/lunch	Food Services	Lonnie Thomas-Robinson, Secretary	(614) 797-5993	(614) 797-5951	thomasrl@wcsoh.org
Cafeteria Equipment	Food Services	Kari Dennis, Mgr. Food Service/Purchasing	(614) 797-5996	(614) 797-5951	dennisk@wcsoh.org
Catering/Equipment Rental	Food Services	Charles Gaston, Asst. Mgr. Food Service	(614) 797-6054	(614) 797-6076	gastong@wcsoh.org
EZ Pay	Food Services	Lonnie Thomas-Robinson, Secretary	(614) 797-5993	(614) 797-5951	thomasrl@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Food Services					
Free and Reduced Application	Food Services	Lonnie Thomas-Robinson, Secretary	(614) 797-5993	(614) 797-5951	thomasrl@wcsoh.org
Income Verification - Free/Reduced Lunch	Food Services	Lonnie Thomas-Robinson, Secretary	(614) 797-5993	(614) 797-5951	thomasrl@wcsoh.org
IT Support (Food Service)	Food Services	Chelsie Strapp	(614) 797-5886	(614) 797-5951	strappc@wcsoh.org
Kitchen-Health Inspection	Food Services	Kari Dennis, Mgr. Food Service/Purchasing	(614) 797-5996	(614) 797-5951	dennisk@wcsoh.org
Meals Plus	Food Services	Lonnie Thomas-Robinson, Secretary	(614) 797-5993	(614) 797-5951	thomasrl@wcsoh.org
Menu Prep	Food Services	Kari Dennis, Mgr. Food Service/Purchasing	(614) 797-5996	(614) 797-5951	dennisk@wcsoh.org
Nutrition Guidelines	Food Services	Kari Dennis, Mgr. Food Service/Purchasing	(614) 797-5996	(614) 797-5951	dennisk@wcsoh.org
Summer School Meals	Food Services	Kari Dennis, Mgr. Food Service/Purchasing	(614) 797-5996	(614) 797-5951	dennisk@wcsoh.org
WARM	Food Services	Kari Dennis, Mgr. Food Service/Purchasing	(614) 797-5996	(614) 797-5951	dennisk@wcsoh.org
Gifted & Talented Services					
Early Enrollment/Admission (Kindergarten)	Gifted & Talented Services	Caley Baker, Coord. Gifted & Talented	(614) 797-7085	(614) 797-7081	bakerc@wcsoh.org
Gifted and Talented	Gifted & Talented Services	Caely Baker, Coord. Gifted & Talented	(614) 797-7085	(614) 797-7081	bakerc@wcsoh.org
Health & Safety Services					
Abuse - Alleged	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Accident Report; Student	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wcsoh.org
Assaults - Student	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Attendance - Student	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Bomb Threats	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Health & Safety Services					
Bomb; Crisis; Fire; Tornado	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Building - Health Inspection	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Building Crisis Plan	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Contacts, emergency	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Crisis Situation - Notifications	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Current Students - Verification	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
D.A.R.E. (Drug Abuse Resistance Education)	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Discipline - Student	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Discrimination - Allegations (Student to Student)	Health & Safety	Elizabeth Jelkin, Coord., Spec. Ed./Civil Rights	(614) 797-5911	(614) 797-5901	jelkine@wcsoh.org
Diseases - Communicable; Noncommunicable	Health & Safety	School Nurses	(614) 797-5879	(614) 797-5901	nordmanc@wcsoh.org
Drills (Fire, Tornado, Safety)	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wcsoh.org
Drugs - Confiscation/Suspicion of	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Educational Neglect	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Emergencies - Lost Children	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Expulsion	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Expulsion Appeal	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Expulsion Hearings	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Fire - Reports of	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Health & Safety Services					
First Aid	Health & Safety	School Nurses	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Gangs - Activity/Reporting	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wscsoh.org
Health Concerns	Health & Safety	School Nurses	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Health Supplies, Forms and Equipment - School	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Immunizations (Student Registration)	Health & Safety	School Nurses	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Kitchen - Health Inspection	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5993	(614) 797-5901	meissneD@wscsoh.org
Lost Children, Riders	Health & Safety	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wscsoh.org
Lost Children, Walkers	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wscsoh.org
Medications; Dispensing	Health & Safety	School Nurses	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Megan's Law - Sex Offenders	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Nurses	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Police Assistance	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wscsoh.org
Police Officers in the Schools	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wscsoh.org
Safe Schools Helpline	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org
Safety and Security - Students	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wscsoh.org
Searches - Lockers	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wscsoh.org
Searches - Students	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wscsoh.org
Sexual Predator Notification	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wscsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Health & Safety Services					
Special Duty Police Officers	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wctsoh.org
Student - ID Numbers	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5701	meissneD@wctsoh.org
Student - Medical Needs/Concerns	Health & Safety	School Nurses	(614) 797-5879	(614) 797-5901	nordmanc@wctsoh.org
Student Code of Conduct	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wctsoh.org
Student Interview - Police	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wctsoh.org
Students - Discipline Transfers	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wctsoh.org
Subpoenas	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wctsoh.org
Suspension Appeals	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wctsoh.org
Trespass Letter	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wctsoh.org
Truancy	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wctsoh.org
Vandalism	Health & Safety	Christi Nordman, Secretary	(614) 797-5879	(614) 797-5901	nordmanc@wctsoh.org
Walkie-talkies	Health & Safety	School Resource Officers	(614) 797-5879	(614) 797-5901	nordmanc@wctsoh.org
Weapons	Health & Safety	Debbie Meissner, Dir., HR Classified	(614) 797-5879	(614) 797-5901	meissneD@wctsoh.org
Human Resources Services					
Absence (Licensed)	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wctsoh.org
Absence (Classified)	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wctsoh.org
ADA (Americans with Disabilities Act) - Adult	Special Education	Elizabeth Jelkin, Coord., Spec. Ed./Civil Rights	(614) 797-5911	(614) 797-5901	jelkine@wctsoh.org
Administrative Guidelines	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wctsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
Administrator Handbook	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Administrator Hiring; Salary Placement	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Administrators' Renewals and Nonrenewals	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
AESOP/Frontline Absence Management	Human Resources	Deborah Asta, Admin. Asst. Wanda Myers, Admin. Asst.	(614) 797-5737 (614) 797-5728	(614) 797-5701	astad@wcsoh.org myersw@wcsoh.org
Aides to Students with Disabilities	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Allocation (Teachers); Staffing	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Appeals (Staff Discipline)	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Applications - Licensed	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Applications - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Approval Notices - Employment	Human Resources	Amber Stevens, Admin. Asst.	(614) 797-5721	(614) 797-5701	stevensa@wcsoh.org
Assaults - Staff	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Attendance - Staff (Licensed)	Human Resources	Steve Mazzi, Dir., Human Resources-Licensed	(614) 797-5712	(614) 797-5701	mazzis@wcsoh.org
Attendance-Staff (Classified)	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Licensed Compensation	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Licensure Questions	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Licensed Personnel	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Licensed Staffing Questions Elementary Level	Human Resources	Barbara Wallace, Exec. Dir., Elem. Academic Affairs	(614) 797-5934	(614) 797-5901	wallaceb@wcsoh.org
Licensed Staffing Questions Secondary Level	Human Resources	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
CEU's	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wscsoh.org
Civil Service Employment	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wscsoh.org
Classified Evaluations	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wscsoh.org
Classified Inservice	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wscsoh.org
Classified Staff	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wscsoh.org
Coaching (Athletics)	Human Resources	Amber Stevens, Admin. Asst.	(614) 797-5721	(614) 797-5701	stevensa@wscsoh.org
Collective Bargaining Agreements	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wscsoh.org
College Fairs (Employment)	Human Resources	Amber Stevens, Admin. Asst.	(614) 797-5721	(614) 797-5701	stevensa@wscsoh.org
Compliance Requirements	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wscsoh.org
Continuing Contracts	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wscsoh.org
Continuing Education - Staff	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wscsoh.org
Contract - Employment	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wscsoh.org
Contract Compliance	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wscsoh.org
Contract Reviews	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wscsoh.org
Contracts - Union	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wscsoh.org
Discipline - Employee (Licensed & Classified)	Human Resources	Steve Mazzi, Dir., Human Resources-Licensed Paul Hopkins, Exec. Director Human Resources-Classified	(614) 797-5712 (614) 797-5738	(614) 797-5701	mazzist@wscsoh.org hopkinsp@wscsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
Discrimination - Allegations (Staff to Student) (Student to Staff)	Special Education	Elizabeth Jelkin, Coord., Spec. Ed./Civil Rights	(614) 797-5911	(614) 797-5901	jelkine@wcsoh.org
Drug Testing - Staff	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
EAP; Employee Assistance Program	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Educational Services Center of Central Ohio	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Employee Expense/Administrative	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Employee Expense/Tuition-Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Employee Tuition/Fee Waivers - Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Employment Application - Administrative & Licensed	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Employment Verification - Licensed & Classified)	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5726	(614) 797-5701	collinsk@wcsoh.org
Evaluation - Licensed	Human Resources	Steve Mazzi, Director-Licensed	(614) 797-5738	(614) 797-5701	mazzis@wcsoh.org
Evaluation - Classified	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Extended Service Pay	Human Resources	Amber Stevens, Admin. Asst.	(614) 797-5721	(614) 797-5701	stevensa@wcsoh.org
Federal, State Regulations - Personnel	Human Resources	Karli Collins, Admin. Asst	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Fee Waivers - Licensed; Course Waivers	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Field Experience; Student Teaching	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5727	(614) 797-5701	owent@wcsoh.org
Fingerprinting - Staff & Volunteers	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Forecasting and Trends - Staffing	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Forms - Personnel	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
Grievances	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Guidelines and Regulations - Administrative/Employment/Personnel	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Harassment Complaints	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Individualized Professional Development Plan	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Inservice	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Internships	Human Resources	Tyler Owen, Admin. Asst.	(614)797-5726	(614) 797-5701	owent@wcsoh.org
Job Postings - Administrative/Licensed	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Job Postings - Instructional Aides	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Job Postings - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Job Share	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Labor Relations	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Leave; Absence; Licensed	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Leave; Absence; Classified Personnel	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5737	(614) 797-5701	myersw@wcsoh.org
Licensure; Certification	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Long Term Sick Leave - Licensed	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Long Term Sick Leave - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
LPDC (Local Professional Development Committee)	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Master Teacher	Human Resources	Lisa Kuhar, Coordinator	(614) 797-6029	(614) 797-5701	KuharL@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
Mentors	Human Resources	Lisa Kuhar, Coordinator	(614) 797-6029	(614) 797-5701	KuharL@wcsoh.org
MyLearningPlan	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Negotiation Issues	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
New Teacher Orientation	Human Resources	Deb Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
OAPSE	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Orientation Mentors	Human Resources	Lisa Kuhar, Coordinator	(614) 797-6029	(614) 797-5701	KuharL@wcsoh.org
Personal Leave - Licensed	Human Resources	Deb Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Personal Leave - Clasified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Placement - Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Placement - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Procedures to Offer, Terminate Contract	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Processing Applications	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Professional Conference Requests/Travel	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Professional Development Substitutes	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Professional Leave	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Public Records	Human Resources	Greg Viebranz, Exec. Dir., Communications & Tech.	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org
Public SchoolWorks	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Racial Discrimination - Employee or Student	Special Education	Elizabeth Jelkin, Coord., Spec. Ed./Civil Rights	(614) 797-5911	(614) 797-5901	jelkinE@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
Racial Discrimination - Programs Addressing Racial Discrimination	Special Education	Elizabeth Jelkin, Coord., Spec. Ed./Civil Rights	(614) 797-5911	(614) 797-5901	jelkinE@wcssoh.org
Recruitment, Staff	Human Resources	Amber Stevens, Admin. Asst.	(614) 797-5721	(614) 797-5701	stevensa@wcssoh.org
Reimbursement (Tuition)-Administrator	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcssoh.org
Reimbursement; Employee Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcssoh.org
Renewal of License Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcssoh.org
Renewal of License Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcssoh.org
Resident Educator	Human Resources	Lisa Kuhar, Coordinator	(614) 797-6029	(614) 797-5701	KuharL@wcssoh.org
Retirement/Resignation; Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcssoh.org
Retirement/Resignation; Classified Personnel	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcssoh.org
Sabbatical; Leave	Human Resources	Amber Stevens, Admin. Asst.	(614) 797-5721	(614) 797-5701	stevensa@wcssoh.org
Salary	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcssoh.org
Salary Increases for Additional Education - Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcssoh.org
Salary Increases for Additional Education - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcssoh.org
Salary Verification - Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcssoh.org
Salary Verification - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcssoh.org
Service Credit - Prior Employment	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcssoh.org
Sexual Harassment	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcssoh.org
Sick Leave Bank	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcssoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
Staff Development Substitutes	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Staff Reporting	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Staffing - Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Staffing - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Staffing Requests - Support Staff	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Staffing Requests - Teachers	Human Resources	Steve Mazzi, Director- Licensed	(614) 797-5738	(614) 797-5701	mazzis@wcsoh.org
State/Federal Regulations - Personnel	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Storage, Files/Records - Personnel	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Student Teachers	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Substitute - Licensed	Human Resources	Deborah Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Substitute - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Substitutes Administrators	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5945	(614) 797-5701	hopkinsp@wcsoh.org
Supplemental Contracts/ Pay	Human Resources	Amber Stevens, Admin. Asst.	(614) 797-5721	(614) 797-5701	stevensa@wcsoh.org
Switchboard	Human Resources	Cheree Richards, Receptionist	(614) 797-5705	(614) 797-5701	RichardC@wcsoh.org
Teacher Contracts	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Teacher Evaluations	Human Resources	Steve Mazzi, Director- Licensed	(614) 797-5738	(614) 797-5701	mazzis@wcsoh.org
Teacher Non-renewals	Human Resources	Steve Mazzi, Director- Licensed	(614) 797-5738	(614) 797-5701	mazzis@wcsoh.org
Teacher Renewals	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Human Resources Services					
Teachers' Processing and Salary Placement	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Transcripts - Employment - Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Transcripts - Employment - Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Transfer Leave	Human Resources	Karli Collins, Admin. Asst.	(614) 797-5738	(614) 797-5701	collinsk@wcsoh.org
Transfers - Staff	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Trend Reports - Staffing	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
United Way	Superintendent's Office	Jill Beck/Jennifer Farris, Exec. Assts	(614) 797-5713 or (614) 797-5756	(614) 797-5701	beckj@wcsoh.org or farrisj@wcsoh.org
Vacancies; Licensed	Human Resources	Tyler Owen, Admin. Asst.	(614) 797-5726	(614) 797-5701	owent@wcsoh.org
Vacancies; Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Vacation Days - Questions About Classified	Human Resources	Wanda Myers, Admin. Asst.	(614) 797-5728	(614) 797-5701	myersw@wcsoh.org
Vacation Days-Questions About Licensed	Human Resources	Deb Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Volunteer Background Checks	Human Resources	Deb Asta, Admin. Asst.	(614) 797-5737	(614) 797-5701	astad@wcsoh.org
Volunteers - Policy	Human Resources	Paul Hopkins, Exec. Dir., Human Resources	(614) 797-5738	(614) 797-5701	hopkinsp@wcsoh.org
Maintenance					
Air Conditioning Repairs, Temperature Settings	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5977	(614) 797-5701	letterib@wcsoh.org
Alarm System - Fire	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wcsoh.org
Building & Grounds	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Maintenance					
Camera; Security	Maintenance	Dan Shields	(614) 797-5983	(614) 797-5701	shieldsd@wscsoh.org
Damage Clean-up & Repair	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Electrical/Wiring	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Emergency Work Orders	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Exterior Maintenance	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Extermination	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Fire-Repairs/Cleanup	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Flammable/Hazardous Materials	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Furniture New/Repairs	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Graffiti Removal	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Heating/Cooling	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Landscaping	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Maintenance	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Maintenance and Repair of Playground Equipment	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Plumbing	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Roof Leaks	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Signage for Buildings	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org
Special Event Furniture Requests	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wscsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Maintenance					
Work Orders	Maintenance	Bob Letterio, Mgr. Maintenance	(614) 797-5998	(614) 797-5701	letterib@wcsoh.org
Power School/EMIS					
Assessments	Assessment & Alt. Educ. Services	Brandi Pullins			pullinsb@wcsoh.org
Attendance	Health & Safety Service/Human Resources	Debbie Meissner	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
Basic PowerSchool/Tech Questions - <i>System running slow, connectivity, etc.</i>	Communication & Technology	Greg Lewis	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Discipline	Health & Safety Service/Human Resources	Debbie Meissner	(614) 797-5879	(614) 797-5901	meissneD@wcsoh.org
EMIS Data	EMIS	Linda Cannon, EMIS/SIS Specialist	(614) 797-5751	(614) 797-5701	cannonl@wcsoh.org
EMIS Data-Gifted	Academic Affairs	Caley Baker, Gifted Coordinator	(614) 797-5884	(614) 797-5701	bakerc2@wcsoh.org
EMIS Data-LEP	Academic Affairs	Lucy Rader, ESL Coordinator-Brown/Laura Goodwin,	(614) 797-5908	(614) 797-5701	brownl@wcsoh.org
EMIS Data-Special Ed	Special Education	Allison Poynter	(614) 797-5904	(614) 797-5701	poyntera@wcsoh.org
		Teresa Wood	(614) 797-5902	(614) 797-5791	woodt@wcsoh.org
Grading/Gradebook		Building level support			
Storing Grades	EMIS	Linda Cannon, EMIS/SIS Specialist	(614) 797-5751	(614) 797-5701	Cannonl@wcsoh.org
Health-new enrollees and updates		Nurses			
Power School Contacts					
New Users/Access Changes	EMIS	Linda Cannon, EMIS/SIS Specialist	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org
Parent Portal		Buildings			

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Power School Contacts					
Reports	Academic Affairs	Linda Cannon, EMIS/SIS Specialist	(614) 797-5751	(614) 797-5701	Cannonl@wcsoh.org
Scheduling-Overall	Academic Affairs	Linda Cannon, EMIS/SIS Specialist	(614) 797-5751	(614) 797-5701	Cannonl@wcsoh.org
Elementary		Building			
Secondary		Guidance Department			
Purchasing & Logistics Services					
Accident, District Vehicle	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Bid/Quotes-Competitive	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Building Use/Rental	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Business Management Equipment, Supplies	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Child Care-Transportation Transfers	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Copiers, Office Machines	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Donations - Board Approval Process	Purchasing & Logistics	Meg Patten	(614) 797-5990	(614) 797-5951	pattenm@wcsoh.org
Equipment Bids	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Fax Machines	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Fixed Assets	Purchasing & Logistics	Kris Hurt, Secretary	(614) 797-5990	(614) 797-5951	hurtk@wcsoh.org
Lost Children, Riders	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Ordering Procedures - Supplies/Equipment	Purchasing & Logistics	Kris Hurt, Secretary	(614) 797-5990	(614) 797-5951	hurtk@wcsoh.org
Outside Vendor Contracts	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Purchasing & Logistics Services					
Parochial and Private Schools-Transportation	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Pepsi Contract	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Transportation	Purchasing & Logistics	Bob Lynde, Dir., Purchasing & Logistics	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org
Vendor Applications/Approval	Purchasing & Logistics	Kris Hurt, Secretary	(614) 797-5990	(614) 797-5951	hurtk@wcsoh.org
Secondary Academic Affairs					
Academic Achievement Support Services - Secondary	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcsoh.org
Achievement Records - Secondary	Secondary Academic Affairs	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcsoh.org
Appeals (Student Grades/Retention) - Secondary	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Athletics Information - WCHS	Secondary Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6826	eyA@wcsoh.org
Athletics Information - WNHS	Secondary Academic Affairs	Wesley Elifritz, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	elifritw@wcsoh.org
Athletics Information - WSHS	Secondary Academic Affairs	Jeff Good, WSHS Athletic Director	(614) 797-6031	(614) 797-6088	devollj@wcsoh.org
Ceremonies, Graduation	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcsoh.org
Coaches, Athletic - Central	Secondary Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6826	eyA@wcsoh.org
Coaches, Athletic - North	Secondary Academic Affairs	Wesley Elifritz, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	elifritw@wcsoh.org
Coaches, Athletic - South	Secondary Academic Affairs	Jeff Good, WSHS Athletic Director	(614) 797-6031	(614) 797-6088	goodj@wcsoh.org
Coaching and Support Services - WCHS	Secondary Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6826	eyA@wcsoh.org
Coaching and Support Services - WNHS	Secondary Academic Affairs	Wesley Elifritz, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	elifritw@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Secondary Academic Affairs					
Coaching and Support Services - WSHS	Secondary Academic Affairs	Jeff Good, WSHS Athletic Director	(614) 797-6031	(614) 797-6088	goodj@wcsoh.org
College Fairs - WCHS	Secondary Academic Affairs	Guidance Dept - WCHS	(614) 797-6811	(614) 797-6818	
College Fairs - WNHS	Secondary Academic Affairs	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201	
College Fairs - WSHS	Secondary Academic Affairs	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001	
College Readiness - WCHS	Secondary Academic Affairs	Guidance Dept - WCHS	(614) 797-6811	(614) 797-6818	
College Readiness - WNHS	Secondary Academic Affairs	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201	
College Readiness - WSHS	Secondary Academic Affairs	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001	
Continuous Improvement Plan - Schools	Secondary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	
Counseling and Guidance Services - Secondary	Secondary Academic Affairs	Anne Baldwin, Coord. Career Tech & College Readiness	(614) 797-7758	(614) 797-7751	baldwina@wcsoh.org
Differentiated Instruction - High School	Secondary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	
Drug Testing - Athletes - WCHS	Secondary Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6826	eyA@wcsoh.org
Drug Testing - Athletes - WNHS	Secondary Academic Affairs	Wesley Elifritz, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	elifritw@wcsoh.org
Drug Testing - Athletes - WSHS	Secondary Academic Affairs	Jeff Good, WSHS Athletic Director	(614) 797-6031	(614) 797-6088	goodj@wcsoh.org
Evaluation - Administrator - Secondary	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcsoh.org
Extracurricular Activities	Secondary Academic Affairs	Krista Eisenman, Secretary	(614) 797-5934	(614) 797-5901	EisenmaK@wcsoh.org
Field Trips - Requests - High School	Secondary Academic Affairs	Krista Eisenman, Secretary	(614) 797-5934	(614) 797-5901	EisenmaK@wcsoh.org
Financial Aid - College - WCHS	Secondary Academic Affairs	Guidance Dept - WCHS	(614) 797-6811	(614) 797-6818	

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Secondary Academic Affairs					
Financial Aid - College - WCHS	Secondary Academic Affairs	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201	
Financial Aid - College - WSHS	Secondary Academic Affairs	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001	
Grade Reporting - Secondary	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Graduate Records - WCHS	Secondary Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6811	(614) 797-6818	
Graduate Records - WNHS	Secondary Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6215	(614) 797-6201	
Graduate Records - WSHS	Secondary Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6021	(614) 797-6001	
Guidance Counseling - High School	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Guidance Counseling - Secondary	Secondary Academic Affairs	Anne Baldwin, Coord. Career Tech & College Readiness	(614) 797-7758	(614) 797-7751	baldwina@wcssoh.org
Library Books - High School - Concerns/Challenges	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Multicultural Education - High School	Secondary Academic Affairs	Krista Eisenman, Secretary	(614) 797-5934	(614) 797-5901	EisenmaK@wcssoh.org
NCAA; National Collegiate Athletic Association	Secondary Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wcssoh.org
Non-Graduating Student - Options	Secondary Academic Affairs	Scott Ebbrecht, Dir. Assessment & Alt. Education	(614) 797-7755	(614) 797-7751	EbbrechS@wcssoh.org
Ohio High School Athletic Assn.(OHSAA); League Rules	Secondary Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wcssoh.org
Principal Supervision and Support - Secondary	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Principals' Professional Development - Secondary	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Promotion/Retention - Secondary	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Renaissance Program	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Retention/Promotion - High School	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Secondary Academic Affairs					
Scheduling (High School Students)	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Scheduling (Middle School Students)	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Scholarships - WCHS	Secondary Academic Affairs	Building Principal Guidance Dept	(614) 797-6830	(614) 797-6818	
Scholarships - WNHS	Secondary Academic Affairs	Building Principal Guidance Dept	(614) 797-6215	(614) 797-6201	
Scholarships - WSHS	Secondary Academic Affairs	Building Principal Guidance Dept - WSHS	(614) 797-6021	(614) 797-5701	
Service Learning - Secondary	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Sports Medicine	Secondary Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wcssoh.org
Sports Schedules; Officials - Central HS	Secondary Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6826	eyA@wcssoh.org
Sports Schedules; Officials - North HS	Secondary Academic Affairs	Wesley Elifritz, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	elifritw@wcssoh.org
Sports Schedules: Officials - South HS	Secondary Academic Affairs	Jeff Good, WSHS Athletic Director	(614) 797-6031	(614) 797-6088	goodj@wcssoh.org
Student - Transcripts - WCHS	Secondary Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6811	(614) 797-6818	
Student - Transcripts - WNHS	Secondary Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6215	(614) 797-6201	
Student - Transcripts - WSHS	Secondary Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6021	(614) 797-6001	
Student Activities - Extracurricular	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Student Information and Records - Secondary School	Secondary Academic Affairs	Guidance Offices	(614) 797-5700	(614) 797-5701	
Students - Exchange	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Summer Graduation	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org
Support Services - Secondary Academic	Secondary Academic Affairs	Scott Reeves, Exec. Dir., Secondary Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcssoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Secondary Academic Affairs					
Tutoring - High School	Secondary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	
Volunteering - High School	Secondary Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701	
Work Permits - Student	Secondary Academic Affairs	Building Principals	(614) 797-5934	(614) 797-5901	
Special Education Services					
504 Plans	Special Education	Elizabeth Jelkin, Coord., Spec. Ed./Civil Rights	(614) 797-5911	(614) 797-5901	JelkinE@wcssoh.org
Accommodations - Americans with Disabilities Act (ADA) - Student	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
ADA (Americans with Disabilities Act) - Student	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Adaptive P.E.	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
ADD (Attention Deficit Disorder)	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
ADHD (Attention Deficit Hyperactive Disorder)	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Alternate Assessments	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Autism Scholarship Program	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Behavioral Management	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Case Management; Medicaid	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Cognitive Disability	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Compliance Requirements - Special Education	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Developmental Disability	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org
Disabilities - Student	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcssoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Special Education Services					
Discipline - Students with Disabilities	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Due Process Hearing Requests	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Emotional Disturbance	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
ESY - Extended School Year	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Evaluation Process - Special Education	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Federal, State Regulations - Special Education	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Franklin County MRDD	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Health Supplies, Forms and Equip. - Spec. Ed.	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Home Instruction	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
HQT - Intervention Specialists	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
IDEA (Individuals with Disabilities Education Act)	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
IEPs; Individualized Education Program	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Instructional Assistants	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Mental Health Services	Special Education	Guerdie Glass, Coordinator, Spec. Education	(614) 797-5878	(614) 797-5901	GlassG@wcsoh.org
Multifactorial Evaluation (for Suspected Disabilities)	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Multiple Disabilities	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Non-Public School Services - Students with Disabilities	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
OST Achievement Tests Admin.-Students With Disabilities	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Special Education Services					
Occupational Therapy	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Orthopedic Impairments/Other Health Impairments	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Other Health Impairments - OHI	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Parent Mentor	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Physical Therapy - Special Education	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Preschool - Special Needs Students	Special Education	Suzanne Kile, Director, Preschool	(614) 797-5943	(614) 797-5701	KileS@wcsoh.org
Preschool - Typically Developing Students	Special Education	Suzanne Kile, Director, Preschool	(614) 797-5943	(614) 797-5701	KileS@wcsoh.org
Psychological Services	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
School Counselors/Secondary	Special Education	Anne Baldwin, Coordinator, Career Technical Ed. &	(614) 797-7758	(614) 797-5701	baldwina@wcsoh.org
Section 504 Of the Rehabilitation Act	Special Education	Barbara Wallace, Exec. Director Elementary Academic Affairs; Scott Reeves, Exec. Director Secondary Academic Affairs	(614) 797-5877; (614) 797-5935	(614) 797-5901	wallaceb@wcsoh.org ; reevess@wcsoh.org
SED/Emotional Disturbance	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Sign Language; Interpreting	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
SLD; Specific Learning Disability	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Social Workers	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Special Education	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Special Education Services					
Special Olympics	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Speech and Language Services	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Speech or Language Impairment	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
State/Federal Regulations - Special Education	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Supplemental Services	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Surrogate Parent - Assignment	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Suspected Disability	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Transition Services - Students with Disabilities	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Tuition/Excess Costs	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Tutoring - Special Needs	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Visual Impairment - Blindness	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Visually Impaired; Special Needs	Special Education	Guerdie Glass, Director, Spec. Education	(614) 797-5900	(614) 797-5901	GlassG@wcsoh.org
Vocational Special Education	Special Education	Jennifer Winters, Career/Tech Educ.	(614) 797-5912	(614) 797-5901	winterj@wcsoh.org
Student Assistance & Social/Emotional Learning					
ATOD Policy	Special Education	Tami Santa, Coordinator Student Assistance Program	(614) 797-5750	(614) 797-5701	Santat@wcsoh.org
Crisis Support	Student Assistance Program	Tami Santa, Coordinator Student Assistance Program	(614) 797-5750	(614) 797-5701	Santat@wcsoh.org
Grief/Incident Counseling	Student Assistance Program	Tami Santa, Coordinator Student Assistance Program	(614) 797-5750	(614) 797-5701	Santat@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Student Assistance & Social/Emotional Learning					
Intervention/Prevention Programs - Elementary/Secondary	Student Assistance Program	Tami Santa, Coordinator Student Assistance Program	(614) 797-5750	(614) 797-5701	Santat@wcsoh.org
Mental Health - Student	Student Assistance Program	Tami Santa, Coordinator Student Assistance Program	(614) 797-5750	(614) 797-5701	Santat@wcsoh.org
Safe and Drug-Free Schools	Student Assistance Program	Tami Santa, Coordinator Student Assistance Program	(614) 797-5750	(614) 797-5701	Santat@wcsoh.org
Transportation Services					
BMV Checks	Transportation	Jan Horn, Asst. Manager	(614) 797-5952	(614) 797-5951	hornj@wcsoh.org
Boundaries - Service Areas and Non-Transport - Transportation	Transportation	Randy Snyder, Manager	(614) 797-5968	(614) 797-5951	snyderr@wcsoh.org
Bus Driver Training	Transportation	Jan Horn, Asst. Manager	(614) 797-5952	(614) 797-5951	hornj@wcsoh.org
Bus Drivers -					
Customer Service Concerns	Transportation	Randy Snyder, Manager	(614) 797-5954	(614) 797-5951	nitzb@wcsoh.org
Bus Routing/Bus Stop Concerns - Elementary, Middle & High	Transportation	Jan Horn, Asst. Manager	(614) 797-5952	(614) 797-5951	hornj@wcsoh.org
Bus Routing Concerns -					
Special Education	Transportation	Carletta Swackhammer, Asst. Manager	(614) 797-5954	(614) 797-5951	swackhac@wcsoh.org
Transportation Student Safety/Discipline	Transportation	Alan Hunt	(614) 797-5961	(614) 797-5951	hunts@wcsoh.org
Transportation Related Emergencies - After Hours	Transportation	Randy Snyder, Manager	(614) 797-5968	(614) 797-5951	snyderr@wcsoh.org
Field Trips - Transportation	Transportation	Lea Gilg	(614) 797-5960	(614) 797-5951	gilgl@wcsoh.org
Delayed/Late Buses	Transportation	Carletta Swackhammer, Asst. Manager	(614) 797-5950 (Main Line)	(614) 797-5951	swackhac@wcsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Treasurer's Office					
Annuities	Treasurer's Office	Christina Carney, Payroll Associate	(614) 797-5771	(614) 797-5775	carneyc@wctsoh.org
Checks - Activity	Treasurer's Office	Gloria Stelzer, Accounts Payable Associate	(614) 797-5774	(614) 797-5775	stelzerg@wctsoh.org
Checks - Board	Treasurer's Office	Debbie Kagarise, Accounts Payable Associate	(614) 797-5772	(614) 797-5775	kagarisd@wctsoh.org
FMLA	Treasurer's Office	Jodi Knisley, Payroll & Benefits Associate	(614) 797-5767	(614) 797-5775	knisleyj@wctsoh.org
Grants	Treasurer's Office	Laura Hendricks, Assistant Treasurer	(614) 797-5767	(614) 797-5775	hendricl@wctsoh.org
Insurance	Treasurer's Office	Linda Bertelson, Benefits Associate	(614) 797-5778	(614) 797-5775	bertelsl@wctsoh.org
		Jodi Knisley, Payroll & Benefits Associate	(614) 797-5767	(614) 797-5775	knisleyj@wctsoh.org
Payroll - Licensed	Treasurer's Office	Kathrina Mead, Senior Payroll Coordinator	(614) 797-5767	(614) 797-5775	meadk@wctsoh.org
Payroll - AAS	Treasurer's Office	Kathrina Mead, Senior Payroll Coordinator	(614) 797-5767	(614) 797-5775	meadk@wctsoh.org
Payroll - Administration	Treasurer's Office	Kathrina Mead, Senior Payroll Coordinator	(614) 797-5767	(614) 797-5775	meadk@wctsoh.org
Payroll - Secretarial	Treasurer's Office	Kathrina Mead, Senior Payroll Coordinator	(614) 797-5767	(614) 797-5775	meadk@wctsoh.org
Payroll - Transportation	Treasurer's Office	Jodi Knisley, Payroll & Benefits Associate	(614) 797-5767	(614) 797-5775	knisleyj@wctsoh.org
Payroll - Food Service	Treasurer's Office	Christina Carney, Payroll Associate	(614) 797-5771	(614) 797-5775	carneyc@wctsoh.org
Payroll - Custodians	Treasurer's Office	Christina Carney, Payroll Associate	(614) 797-5771	(614) 797-5775	carneyc@wctsoh.org
Payroll - Maintenance	Treasurer's Office	Christina Carney, Payroll Associate	(614) 797-5771	(614) 797-5775	carneyc@wctsoh.org
Payroll - Warehouse	Treasurer's Office	Christina Carney, Payroll Associate	(614) 797-5771	(614) 797-5775	carneyc@wctsoh.org
Purchase Orders - Processing	Treasurer's Office	Gloria Stelzer, Accounts Payable Associate	(614) 797-5774	(614) 797-5775	stelzerg@wctsoh.org
Receipts	Treasurer's Office	Meg Patten, Admin Asst.	(614) 797-5768	(614) 797-5775	pattenm@wctsoh.org

2019-2020 WCS District Service Directory

Service/Task	Department/Office	Main Contact	Phone	Fax	Email
Treasurer's Office					
Scholarships	Treasurer's Office	Laura Hendricks, Assistant Treasurer	(614) 797-5767	(614) 797-5775	hendricl@wcsoh.org
Transfers - Budgetary	Treasurer's Office	Kristen Gregg, Fiscal Coordinator	(614) 797-5769	(614) 797-5775	greggk@wcsoh.org
Taxes - State, City & School District	Treasurer's Office	Jodi Knisley, Payroll & Benefits Associate	(614) 797-5767	(614) 797-5775	knisleyj@wcsoh.org
Worker's Compensation	Treasurer's Office	Linda Bertelson, Benefits Associate	(614) 797-5778	(614) 797-5775	bertelsl@wcsoh.org