

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
504 Plans	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Elizabeth Jelkin, Coordinator, Civil Rights	(614) 797-5904	(614) 797-5901	JelkinE@wcsoh.org	PotterP@wcsoh.org
Ability; Assessment and Testing Elementary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcsoh.org	mcclellK@wcsoh.org
Ability; Assessment and Testing Secondary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcsoh.org	mcclellK@wcsoh.org
ABLE/GED; GED Preparation;	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Brandy Pullins, Secretary	(614) 797-5946	(614) 797-5901	PullinsB@wcsoh.org	KlineM@wcsoh.org
Absence (Certificated)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcsoh.org	JackowsC@wcsoh.org
Absence (Classified)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Absence Forms	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcsoh.org	JackowsC@wcsoh.org
Abuse - Alleged	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5879	(614) 797-5901	hatemd@wcsoh.org	MeissneD@wcsoh.org
Academic Achievement Support Services - Elementary/Middle School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcsoh.org	mcclellK@wcsoh.org
Academic Achievement Support Services - High School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5934	(614) 797-5901	BakerD@wcsoh.org ReevesS@wcsoh.org	mcclellK@wcsoh.org
Academic Content Standards and Grade Level Indicators - Elementary/Middle School	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org
Academic Content Standards and Grade Level Indicators - High School	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org
Accident Investigation (Bus)	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org	LeRoseJ@wcsoh.org
Accident Report; Student	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcsoh.org	MeissneD@wcsoh.org
Accident, Bus	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org	LeRoseJ@wcsoh.org
Accident, District Vehicle	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org

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Accommodations - Americans with Disabilities Act (ADA) - Employee	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org	LeRoseJ@wcsoh.org
Accommodations - Americans with Disabilities Act (ADA) - Student	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Accountability/Testing Elementary/Middle School	Assessment & Alt. Educ. Services	Dave Baker, Exec. Dir., K-8 Academic Affairs	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	BakerD@wcsoh.org
Accountability/Testing High School	Assessment & Alt. Educ. Services	Scott Reeves, Exec. Dir., HS Academic Affairs	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	ReevesS@wcsoh.org
Accountability; Program Evaluation Services	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	mcclellK@wcsoh.org
Achievement Records - Elementary/Middle	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcsoh.org	mcclellK@wcsoh.org
Achievement Records - High School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcsoh.org	mcclellK@wcsoh.org
Achievement Test Administration Elementary/Middle School	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	klineM@wcsoh.org
Achievement Test Administration High School	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	klineM@wcsoh.org
Achievement/OGT Tests	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	klineM@wcsoh.org
ACT Information/Results - WCHS	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Guidance Dept - WCHS	(614) 797-6811	(614) 797-6801		klineM@wcsoh.org
ACT Information/Results - WNHS	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201		klineM@wcsoh.org
ACT Information/Results - WSHS	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001		klineM@wcsoh.org
ADA (Americans with Disabilities Act) - Adult	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5911	(614) 797-5901	jelkine@wcsoh.org	JackowsC@wcsoh.org

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ADA (Americans with Disabilities Act) - Student	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Adaptive P.E.	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
ADD (Attention Deficit Disorder)	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Address/Proof of Residency	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Adequate Yearly Progress (AYP)	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcsoh.org	mcclellK@wcsoh.org
ADHD (Attention Deficit Hyperactive Disorder)	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Administrative Guidelines	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Administrator Handbook	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Administrator Hiring; Salary Placement	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsoh.org	JackowsC@wcsoh.org
Administrators' Renewals and Nonrenewals	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcsoh.org	JackowsC@wcsoh.org
Adopt-A-School	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcsoh.org	ViebranG@wcsoh.org
Advanced Placement Program	Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	ReevesS@wcsoh.org
AESOP	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcsoh.org	JackowsC@wcsoh.org
Agency Placements	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Agency, Custody and Guardianship Changes	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Air Conditioning Repairs, Temperature Settings	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
Alarm System - Fire	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org

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Alarm System - Security	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wsoh.org	LeRoseJ@wsoh.org
Align, Assess, Achieve DVD	Academic Affairs	Krista Eisenman, Secretary	Krista Eisenman, Secretary	(614) 797-5934	(614) 797-5901	EisenmaK@wsoh.org	mcclellK@wsoh.org
Alleged Abuse	Health & Safety	Debbie Meissner, Director, Health & Safety	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5879	(614) 797-5901	hatemd@wsoh.org	MeissneD@wsoh.org
Allocation (Teachers); Staffing	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wsoh.org	JackowsC@wsoh.org
Alternate Assessments	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wsoh.org	PotterP@wsoh.org
Annual Report/Calendar	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wsoh.org	JackowsC@wsoh.org
Appeals (Staff Discipline)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wsoh.org	JackowsC@wsoh.org
Appeals (Staff Lay-off)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wsoh.org	JackowsC@wsoh.org
Appeals (Student Grades/Retention) - Elementary/Middle School	Academic Affairs	David Baker, Exec. Dir., K-8 Academic Affairs	Building Principals		(614) 797-5901		BakerD@wsoh.org
Appeals (Student Grades/Retention) - High School	Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principals		(614) 797-5901		ReevesS@wsoh.org
Application - Employment	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wsoh.org	JackowsC@wsoh.org
Application - Free & Reduced Meals	Business Management	Jenna McDevitt, Dir., Business Management Services	Wanda Myers, Secretary	(614) 797-5993	(614) 797-5901	myersw@wsoh.org	McDevitJ@wsoh.org
Applications - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wsoh.org	JackowsC@wsoh.org
Applications - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wsoh.org	JackowsC@wsoh.org
Approval Notices - Employment	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wsoh.org	JackowsC@wsoh.org
Architecture and Design	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wsoh.org	LeRoseJ@wsoh.org

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Arts	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jan Fedorenko, Principal/Hanby Elementary	(614) 797-7105	(614) 797-7101	fedorej@wsoh.org	knappj@wsoh.org
Asbestos Management Plan	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wsoh.org	LeRoseJ@wsoh.org
Asbestos Removal	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wsoh.org	LeRoseJ@wsoh.org
Assaults - Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wsoh.org	JackowsC@wsoh.org
Assaults - Student	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wsoh.org	MeissneD@wsoh.org
Assessment	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wsoh.org	mcclellK@wsoh.org
Athletic Services; Eligibility; Eligibility for Athletics	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Athletic Directors	(614) 797-5700	(614) 797-5701		ReevesS@wsoh.org
Athletics Information - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Andy Ey, WCHS Athletic Director		(614) 797-6801	eyA@wsoh.org	ReevesS@wsoh.org
Athletics Information - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jeff Will, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	WillJ@wsoh.org	ReevesS@wsoh.org
Athletics Information - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Dorne, WSHS Athletic Director	(614) 797-6031	(614) 797-6001	dorneS@wsoh.org	ReevesS@wsoh.org
ATOD Policy	Academic Affairs	Karen McClellan, Deputy Chief of Academic Officer	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wsoh.org	mcclellK@wsoh.org
Attendance - Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wsoh.org	JackowsC@wsoh.org
Attendance - Student	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wsoh.org	MeissneD@wsoh.org
Attendance Boundaries	Facilities & Operations	Bob Lynde, Director, Transportation Services	Stephanie Collins, EMIS Coordinator	(614) 797-7700	(614) 797-7701	collinsS@wsoh.org	LyndeB@wsoh.org

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Auctions; Tag Sales	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Autism	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Autism Scholarship Program	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
AYP (Adequate Yearly Progress)	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	mccllellK@wcsoh.org
Behavioral Management	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Bids/Quotes - Competitive	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Birth Certificate Documentation	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Bloodborne Pathogens	Facilities & Operations	Mike Ward, Manager, Custodial Services	Kim Draves, Secretary	(614) 797-5968	(614) 794-7602	dravesK@wcsoh.org	wardm@wcsoh.org
BMV Checks	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org	LeRoseJ@wcsoh.org
Board Report	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org	ViebranG@wcsoh.org
Bomb Threats	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Bomb; Crisis; Fire; Tornado	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Boundaries - Attendance	Facilities & Operations	Bob Lynde, Director, Transportation Services	Stephanie Collins, EMIS Coordinator	(614) 797-7700	(614) 797-7701	CollinsS@wcsoh.org	LyndeB@wcsoh.org
Boundaries - Transportation	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wcsoh.org	LeRoseJ@wcsoh.org
Boundaries for Schools	Facilities & Operations	Bob Lynde, Director, Transportation Services	Stephanie Collins, EMIS Coordinator	(614) 797-7700	(614) 797-7701	CollinsS@wcsoh.org	LyndeB@wcsoh.org
Breakfast	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Breaking and Entering	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Building - Health Inspection	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org

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Building Crisis Plan	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wctsoh.org	MeissneD@wctsoh.org
Building Inspections	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wctsoh.org	LeRoseJ@wctsoh.org
Building Use/Rental	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
Buildings and Grounds	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Bus Compound	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Shawn Dawson, Asst. Manager/Garage	(614) 797-5957	(614) 797-5951	dawsons@wctsoh.org	LeRoseJ@wctsoh.org
Bus Driver Training; School Bus Driver Training	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wctsoh.org	LeRoseJ@wctsoh.org
Bus Drivers	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wctsoh.org	LeRoseJ@wctsoh.org
Bus Routing Concerns - Elementary and Middle	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wctsoh.org	LeRoseJ@wctsoh.org
Bus Routing Concerns - High School, Career	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wctsoh.org	LeRoseJ@wctsoh.org
Bus Routing Concerns - Special Education	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Becky Nitz, Asst. Manager	(614) 797-5954	(614) 797-5951	nitzb@wctsoh.org	LeRoseJ@wctsoh.org
Business Education	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Laura Lipsett, Curriculum Coordinator	(614) 797-6250	(614) 797-6290	lipsettl@wctsoh.org	knappj@wctsoh.org
Business Management	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
Business Management - Technology Equipment	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wctsoh.org	ViebranG@wctsoh.org
Business Management Equipment, Supplies	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
Business Partnerships	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wctsoh.org	ViebranG@wctsoh.org
Cafeteria Equipment	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
Calendar - Event	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Communications & Technology Coordinator	(614) 797-5802	(614) 797-5701	davisM@wctsoh.org	ViebranG@wctsoh.org
Calendar - School Year	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wctsoh.org	ViebranG@wctsoh.org
Cameras; Security	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Shields	(614) 797-5983	(614) 797-5981	ShieldsD@wctsoh.org	LeRoseJ@wctsoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Capital Improvements	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wctsoh.org	LeRoseJ@wctsoh.org
Career Education	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Julie Novel, Asst. Princ.-Central HS Melinda Reames, Career/Tech Educ.	(614) 797-5942	(614) 797-5901	ReamesM@wctsoh.org	knappj@wctsoh.org
Career Vocational Education	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Julie Novel, Asst. Princ.-Central HS Melinda Reames, Career/Tech Educ.	(614) 797-5942	(614) 797-5901	ReamesM@wctsoh.org	knappj@wctsoh.org
Case Management; Medicaid	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Ceremonies, Graduation	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 794-7602	ReevesS@wctsoh.org	ReevesS@wctsoh.org
Certificated Compensation; Schedule; Placement	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
Certificated Hourly	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wctsoh.org	JackowsC@wctsoh.org
Certificated Inservice	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wctsoh.org	JackowsC@wctsoh.org
Certificated Licensure Questions	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
Certificated Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
Certificated Staff Assignments; Compensation Level	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
Certificated Staffing Questions Elementary Level	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Dave Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5935	(614) 797-5901	bakerD@wctsoh.org	JackowsC@wctsoh.org
Certificated Staffing Questions Secondary Level	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wctsoh.org	JackowsC@wctsoh.org
Certificated Teacher Pay	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
Certification See Human Resources	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
CEU's	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
Chamber Education Committee	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wctsoh.org	ViebranG@wctsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Child Care - Transportation Transfers	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wcssoh.org	LeRoseJ@wcssoh.org
Civil Rights (See "Discrimination")	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5911	(614) 797-5901	jelkine@wcssoh.org	JackowsC@wcssoh.org
Civil Service Employment	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcssoh.org	JackowsC@wcssoh.org
Class Size Reduction Teachers	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wcssoh.org	mcclellK@wcssoh.org
Classified (OAPSE 138)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcssoh.org	JackowsC@wcssoh.org
Classified (OAPSE 719)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcssoh.org	JackowsC@wcssoh.org
Classified Evaluations	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Classified Inservice	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Classified Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Classroom Materials	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Toni Miller, Secretary	(614) 797-6027	(614) 797-6001	millert@wcssoh.org	knappj@wcssoh.org
Coaches, Athletic	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6801	eyA@wcssoh.org	ReevesS@wcssoh.org
Coaches, Athletic	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jeff Will, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	WillJ@wcssoh.org	ReevesS@wcssoh.org
Coaches, Athletic	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Dorne, WSHS Athletic Director	(614) 797-6031	(614) 797-6001	dorneS@wcssoh.org	ReevesS@wcssoh.org
Coaches, Instructional - Elementary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Coaches, Instructional - Secondary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcssoh.org	mcclellK@wcssoh.org
Coaching - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6801	eyA@wcssoh.org	ReevesS@wcssoh.org
Coaching - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jeff Will, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	WillJ@wcssoh.org	ReevesS@wcssoh.org
Coaching - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Dorne, WSHS Athletic Director	(614) 797-6031	(614) 797-6001	dorneS@wcssoh.org	ReevesS@wcssoh.org
Coaching and Support Services - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6801	eyA@wcssoh.org	ReevesS@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Coaching and Support Services - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jeff Will, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	WillJ@wcsoh.org	ReevesS@wcsoh.org
Coaching and Support Services - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Dorne, WSHS Athletic Director	(614) 797-6031	(614) 797-6001	dorneS@wcsoh.org	ReevesS@wcsoh.org
Cognitive Disability	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Collective Bargaining Agreements	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
College Fairs - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WCHS	(614) 797-6811	(614) 797-6801		ReevesS@wcsoh.org
College Fairs - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201		ReevesS@wcsoh.org
College Fairs - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001		ReevesS@wcsoh.org
College Fairs (Employment)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Robert Abbott, HR Consultant	(614) 797-5720	(614) 797-5701	AbbottR@wcsoh.org	JackowsC@wcsoh.org
College Readiness - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WCHS	(614) 797-6811	(614) 797-6801		ReevesS@wcsoh.org
College Readiness - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201		ReevesS@wcsoh.org
College Readiness - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001		ReevesS@wcsoh.org
Communications & Technology Department	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	ViebranG@wcsoh.org
Communique	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org	ViebranG@wcsoh.org
Community Outreach	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	kileS@wcsoh.org	ViebranG@wcsoh.org
Community Relations	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	kileS@wcsoh.org	ViebranG@wcsoh.org
Community Resources	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	kileS@wcsoh.org	ViebranG@wcsoh.org
Community Schools	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klinem@wcsoh.org	KlineM@wcsoh.org
Compensation; Schedule, Placement	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsoh.org	JackowsC@wcsoh.org
Compensatory Programs - State and Federal Funds	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	CannonL@wcsoh.org	mcclellK@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Compliance Requirements	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org
Compliance Requirements - Special Education	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Computer - Help Desk	Communications & Technology	Greg Lewis, Director of Informational Technology	Shelly Bailey, Secretary	(614) 797-5782	(614) 797-5701	baileys@wctsoh.org	LewisG@wctsoh.org
Computer Access to Information Management Systems	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Stephanie Collins, Powerschool/EMIS	(614) 797-7703	(614) 797-7701	CollinsS@wctsoh.org	KlineM@wctsoh.org
Computer Repair	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wctsoh.org	ViebranG@wctsoh.org
Computer Software Instruction	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wctsoh.org	ViebranG@wctsoh.org
Construction Management	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wctsoh.org	LeRoseJ@wctsoh.org
Contacts, emergency	Health & Safety	Debbie Meissner, Dir., Health & Safety	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wctsoh.org	MeissneD@wctsoh.org
Continuing Contracts	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org
Continuing Education - Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	JackowsC@wctsoh.org	JackowsC@wctsoh.org
Continuous Improvement Plan - Schools	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701		ReevesS@wctsoh.org
Continuous Improvement Plan - Schools	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principal	(614) 797-5700	(614) 797-5701		BakerD@wctsoh.org
Contract - Employment	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org
Contract - Vendors	Business Management	Jenna McDevitt, Dir., Business Management Services	Diane Schiffbauer, Secretary	(614) 797-5990	(614) 797-5981	schiffbd@wctsoh.org	McDevitJ@wctsoh.org
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Contract Non-Renewal	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wctsoh.org	JackowsC@wctsoh.org
Contract Reviews	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org
Contracts - Union	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Copyright Information - Software Licensing	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcssoh.org	ViebranG@wcssoh.org
Copyright Infringement	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Counseling and Guidance Services - Elementary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Amy Miller, Principal, McVay Elem.	(614) 797-5935	(614) 794-7602	millera@wcssoh.org	mcclellK@wcssoh.org
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CPR Classes	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Credit Recovery - Student	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcssoh.org	KlineM@wcssoh.org
Criminal Charges; Filing	Asst. Superintendent	Mark Hershiser, Asst. Superintendent	Mark Hershiser, Asst. Superintendent	(614) 797-5756	(614) 797-5701	hershism@wcssoh.org	hershism@wcssoh.org
Crisis Management	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Crisis Situation - Notifications	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Crisis Situations - Management	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Crisis Situations - Media Contacts	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Crisis Support	Academic Affairs	Debbie Meissner, Director, Health & Safety	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcssoh.org	mcclellK@wcssoh.org
Current Students - Verification	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Curriculum Approval Only	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcssoh.org	knappj@wcssoh.org
Curriculum Development, Requirements and Standards	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcssoh.org	knappj@wcssoh.org
Curriculum Guides	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcssoh.org	knappj@wcssoh.org
Custodial Services	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcssoh.org	LeRoseJ@wcssoh.org
Custody	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wcssoh.org	MeissneD@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
D.A.R.E. (Drug Abuse Resistance Education)	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wctsoh.org	MeissneD@wctsoh.org
Damage Clean-up & Repair	Custodial Services	Jeff LeRose, Exec. Dir. of Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wctsoh.org	LeRoseJ@wctsoh.org
Data Analysis	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wctsoh.org	mcclellK@wctsoh.org
Data Analysis/Value-Added Reporting (Battelle for Kids)	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wctsoh.org	mcclellK@wctsoh.org
Delivery Services	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
Department and School Events and Activities	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranG@wctsoh.org
Developmental Disability	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Differentiated Instruction - Elementary/Middle School	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principal	(614) 797-5700			BakerD@wctsoh.org
Differentiated Instruction - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal	(614) 797-5700			ReevesS@wctsoh.org
Directory Information - Student	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wctsoh.org	ViebranG@wctsoh.org
Disabilities - Student	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Discipline - Employee	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org
Discipline - Student	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wctsoh.org	MeissneD@wctsoh.org
Discipline - Students with Disabilities	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Discipline Transfers - Employee	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org
Discrimination - Allegations (Staff to Staff)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5911	(614) 797-5901	jelkine@wctsoh.org	JackowsC@wctsoh.org
Discrimination - Allegations (Staff to Student)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5911	(614) 797-5901	jelkine@wctsoh.org	JackowsC@wctsoh.org
Discrimination - Allegations (Student to Staff)	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5911	(614) 797-5901	jelkine@wctsoh.org	JackowsC@wctsoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Discrimination - Allegations (Student to Student)	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5911	(614) 797-5901	jelkinE@wcssoh.org	MeissneD@wcssoh.org
Diseases - Communicable; Noncommunicable	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	School Nurses	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Distance Learning Services	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir, Assess & Alt. Education	(614) 797-5945	(614) 797-5901	KlineM@wcssoh.org	mcclellK@wcssoh.org
District History	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcssoh.org	ViebranG@wcssoh.org
District Reports - Annual	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcssoh.org	ViebranG@wcssoh.org
District Reports - State Report Card	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5745	(614) 797-5901	KlineM@wcssoh.org	KlineM@wcssoh.org
Donations - Board Approval Process	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
Donations - Soliciting	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcssoh.org	ViebranG@wcssoh.org
Drills (Fire, Tornado, Safety)	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Drug Testing - Athletes - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6801	eyA@wcssoh.org	ReevesS@wcssoh.org
Drug Testing - Athletes - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jeff Will, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	WillJ@wcssoh.org	ReevesS@wcssoh.org
Drug Testing - Athletes - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Dorne, WSHS Athletic Director	(614) 797-6031	(614) 797-6001	dorneS@wcssoh.org	ReevesS@wcssoh.org
Drug Testing - Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcssoh.org	JackowsC@wcssoh.org
Drugs - Confiscation/Suspicion of	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Due Process Hearing Requests	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Duplicating/Print Shop	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
DVD - Align, Assess, Achieve	Academic Affairs	Krista Eisenman, Secretary	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wcssoh.org	mcclellK@wcssoh.org
EAP; Employee Assistance Program	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcssoh.org	JackowsC@wcssoh.org
Early Childhood Education	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Early Enrollment/Admission (Kindergarten)	K-8 Academic Affairs	Dave Baker, Exec. Dir. K-8 Academic Affairs	Suzanne Palmer, Coord. Gifted & Talented	(614) 797-6278	(614) 797-6801	palmers@wcssoh.org	BakerD@wcssoh.org
Easements	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wcssoh.org	LeRoseJ@wcssoh.org
Education Foundation - General Information	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Education Foundation - Grant Process	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wcssoh.org	mcclellK@wcssoh.org
Educational Neglect	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Educational Options for Success (EOS)	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcssoh.org	KlineM@wcssoh.org
Educational Services/Resources	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wcssoh.org	mcclellK@wcssoh.org
Electrical	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcssoh.org	LeRoseJ@wcssoh.org
Elementary Curriculum	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcssoh.org	mcclellK@wcssoh.org
Elementary Library Media Specialists	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Elementary Operations	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Elementary School - Registration	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wcssoh.org	MeissneD@wcssoh.org
Elementary Schools Curriculum and Instruction	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Email	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcssoh.org	ViebranG@wcssoh.org
Emergencies - Late Bus	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wcssoh.org	LeRoseJ@wcssoh.org
Emergencies - Lost Children	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Emergency Work Orders	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcssoh.org	JackowsC@wcssoh.org
EMIS	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Stephanie Collins, Powerschool/EMIS	(614) 797-7703	(614) 797-7701	CollinsS@wcssoh.org	KlineM@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Emotional Disturbance	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Employee Adjustment Transfer	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcsoh.org	JackowsC@wcsoh.org
Employee Assistance Program	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Employee Discipline	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Employee Expense/Administrative	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Employee Expense/Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Employee Tuition - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Employee Tuition/Fee Waivers - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcsoh.org	JackowsC@wcsoh.org
Employment Application - Administrative	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Employment Application - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Employment Application - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Employment Verification - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcsoh.org	JackowsC@wcsoh.org
Employment Verification - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Energy Conservation Program	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Laura Ehninger, Manager, Energy	(614) 797-5982	(614) 797-5981	ehningerl@wcsoh.org	LeRoseJ@wcsoh.org
Engineering and Design	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org	LeRoseJ@wcsoh.org
Enrolling a Student	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Enrollment Center	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
EOS (Educational Options for Success)	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcsoh.org	KlineM@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Equipment - Inventory	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
Equipment Bids	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
Equipment Information/Inventory	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
ESL/LEP/English as a Second Language	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Beverly Good, ESL Coordinator	(614) 797-7118	(614) 797-7101	goodb@wcssoh.org	mccllellK@wcssoh.org
ESY - Extended School Year	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Evaluation - Administrator - Elementary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mccllellK@wcssoh.org
Evaluation - Administrator - Secondary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcssoh.org	mccllellK@wcssoh.org
Evaluation - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcssoh.org	JackowsC@wcssoh.org
Evaluation - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Evaluation Process	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcssoh.org	JackowsC@wcssoh.org
Evaluation Process - Special Education	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Event Calendar	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Communications & Technology Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcssoh.org	ViebranG@wcssoh.org
Explore/Plan/PSAT	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	HS Guidance Dept.	(614) 797-5700			KlineM@wcssoh.org
Expulsion	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Expulsion Appeal	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Expulsion Hearings	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Extended School Year	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Extended Service Pay	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcssoh.org	JackowsC@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Exterior Maintenance	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Extermination	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wctsoh.org	LeRoseJ@wctsoh.org
Extra Service Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wctsoh.org	JackowsC@wctsoh.org
Extracurricular Activities	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Krista Eisenman, Secretary	(614) 797-5934	(614) 797-5901	EisenmaK@wctsoh.org	ReevesS@wctsoh.org
Extracurricular and Supplemental	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wctsoh.org	JackowsC@wctsoh.org
Facilities	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Facilities & Operations	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Facilities and Design Construction	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wctsoh.org	LeRoseJ@wctsoh.org
Facilities Engineering	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wctsoh.org	LeRoseJ@wctsoh.org
Facilities Master Plan	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wctsoh.org	LeRoseJ@wctsoh.org
Facility Rental	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
Facts about WCS	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranG@wctsoh.org
Facts At A Glance - WCS	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranG@wctsoh.org
Family Educational Rights & Privacy Act (FERPA)	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wctsoh.org	ViebranG@wctsoh.org
Fax Machines	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
Federal Grants	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Karen McClellan, Deputy Chief Academic Officer	(614) 797-5725	(614) 797-5701	mccllellk@wctsoh.org	mccllellk@wctsoh.org
Federal, State Regulations - Academic	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wctsoh.org	mccllellk@wctsoh.org
Federal, State Regulations - Operations	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wctsoh.org	LeRoseJ@wctsoh.org
Federal, State Regulations - Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Federal, State Regulations - Special Education	Academic Affairs	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	mccllellK@wctsoh.org
Fee Waivers - Certificated; Course Waivers	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
FERPA (Family Educational Rights & Privacy Act)	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wctsoh.org	ViebranG@wctsoh.org
Field Experience; Student Teaching	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wctsoh.org	JackowsC@wctsoh.org
Field Trips - Requests - Elementary/Middle School	K-8 Academic Affairs	David Baker, Exec. Dir., K-8 Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wctsoh.org	BakerD@wctsoh.org
Field Trips - Requests - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wctsoh.org	ReevesS@wctsoh.org
Field Trips - Transportation	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wctsoh.org	LeRoseJ@wctsoh.org
Financial Aid - College - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WCHS	(614) 797-6830	(614) 797-6801		ReevesS@wctsoh.org
Financial Aid - College - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201		ReevesS@wctsoh.org
Financial Aid - College - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001		ReevesS@wctsoh.org
Fingerprint Information	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Fingerprinting - Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Fingerprinting - Volunteers	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Fire - Repairs/Cleanup	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Fire - Reports of	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wctsoh.org	MeissneD@wctsoh.org
Fire Drills - reporting	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wctsoh.org	MeissneD@wctsoh.org
First Aid	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	School Nurses		(614) 797-5901		MeissneD@wctsoh.org
Fixed Assets	Business Management	Jenna McDevitt, Dir., Business Management Services	Diane Schiffbauer, Secretary	(614) 797-5990	(614) 797-5981	schiffbd@wctsoh.org	McDevitJ@wctsoh.org
Flammable Materials	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wctsoh.org	LeRoseJ@wctsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Flier Distribution Requests (sent home with Students)	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	kileS@wcsoh.org	ViebranG@wcsoh.org
Forecasting and Trends - Academic Achievement	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcsoh.org	mcclellK@wcsoh.org
Forecasting and Trends - Enrollment	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org	LeRoseJ@wcsoh.org
Forecasting and Trends - Staffing	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcsoh.org	JackowsC@wcsoh.org
Foreign Languages; World Languages	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Laura Lipsett, Curriculum Coordinator	(614) 797-6250	(614) 797-6201	lipsettl@wcsoh.org	knappj@wcsoh.org
Foreign Languages; World Languages - Elementary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Vicki Jarrell, Principal Emerson Magnet School	(614) 797-7080	(614) 797-7081	jarrellv@wcsoh.org	mcclellK@wcsoh.org
Forms - Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcsoh.org	JackowsC@wcsoh.org
Foundation - Education	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	ViebranG@wcsoh.org
Franklin County MRDD	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Free and Reduced Price Breakfast	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Free and Reduced Price Lunch Program	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Fundraising	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcsoh.org	ViebranG@wcsoh.org
Furniture - New	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Furniture - Surplus	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Furniture Repair	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Gangs - Activity/Reporting	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Gas Leaks	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
GED (General Education Development)	Assessment & Alt. Education Services	Machelle Kline, Dir., Assess. & Alt. Education Services	Machelle Kline, Dir., Assess. & Alt. Education Services	(614) 797-5946	(614) 797-5901	KlineM@wcsoh.org	KlineM@wcsoh.org
GED Testing	Assessment & Alt. Education Services	Machelle Kline, Dir., Assess. & Alt. Education Services	Machelle Kline, Dir., Assess. & Alt. Education Services	(614) 797-5946	(614) 797-5901	KlineM@wcsoh.org	KlineM@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
GEM Award	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranzG@wctsoh.org
General WCS Information	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranzG@wctsoh.org
Gifted and Talented	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Suzanne Palmer, Coord. Gifted & Talented	(614) 797-6815	(614) 797-6201	palmers@wctsoh.org	mcclellK@wctsoh.org
Grade Reporting - Elementary/Middle School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wctsoh.org	mcclellK@wctsoh.org
Grade Reporting - High School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wctsoh.org	mcclellK@wctsoh.org
Graduate Records - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6811	(614) 797-6801		ReevesS@wctsoh.org
Graduate Records - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6215	(614) 797-6201		ReevesS@wctsoh.org
Graduate Records - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6021	(614) 797-6001		ReevesS@wctsoh.org
Graffiti Removal	Custodial Services	Jeff LeRose, Exec. Dir. of Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wctsoh.org	LeRoseJ@wctsoh.org
Grandparent Letters - Custody	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wctsoh.org	MeissneD@wctsoh.org
Great Educator and Mentor (GEM) Award	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranzG@wctsoh.org
Grief/Incident Counseling	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wctsoh.org	mcclellK@wctsoh.org
Grievances	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Guardianship	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wctsoh.org	JackowsC@wctsoh.org
Guidance Counseling - Elementary	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Amy Miller, Principal - McVay	(614) 797-7235	(614) 794-7230	millera@wctsoh.org	BakerD@wctsoh.org
Guidance Counseling - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principals	(614) 797-5700			ReevesS@wctsoh.org
Guidance Counseling - Middle School	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Vicki Moss, Principal - Mark Twain	(614) 797-7200	(614) 794-7200	MossV@wctsoh.org	BakerD@wctsoh.org
Guidelines and Regulations - Administrative	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Guidelines and Regulations - Employment/Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Harassment	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Harassment Complaints	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Hazardous Materials	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcsoh.org	LeRoseJ@wcsoh.org
Health Concerns	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	School Nurses		(614) 797-5901		MeissneD@wcsoh.org
Health Curriculum - Elementary	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Chris Doolittle, Curriculum Coordinator	(614) 797-6029	(614) 797-6001	dollittc@wcsoh.org	knappj@wcsoh.org
Health Curriculum - Secondary	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org
Health Department Inspections	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcsoh.org	LeRoseJ@wcsoh.org
Health Supplies, Forms and Equipment - School	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcsoh.org	MeissneD@wcsoh.org
Health Supplies, Forms and Equipment - Special Education	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Hearings - Staff Discipline	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Hearings - Student Discipline	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Heating/Cooling	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
Help Desk - Technology	Communications & Technology	Greg Lewis, Director of Informational Technology	Shelly Bailey, Secretary	(614) 797-5782	(614) 797-5701	baileys@wcsoh.org	LewisG@wcsoh.org
Helpline - Safe Schools	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcsoh.org	MeissneD@wcsoh.org
High School - Registering for	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
High School Curriculum and Instruction	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcsoh.org	mcclellK@wcsoh.org
Highly Qualified Professional Development	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Home Education Notifications to Parents	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klinem@wcsoh.org	KlineM@wcsoh.org
Home Instruction	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Homeless Children	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Hotline - Safe Schools	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcsoh.org	MeissneD@wcsoh.org
HQT - Special Education Intervention Specialists	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Human Resources	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
I.D. - Staff Badges	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	JackowsC@wcsoh.org
I.D. - Student	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
IDEA (Individuals with Disabilities Education Act)	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
IEPs; Individualized Education Programs	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Immunizations (Student Registration)	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	School Nurses	(614) 797-5879	(614) 797-5901	hatemd@wcsoh.org	MeissneD@wcsoh.org
Income Verification - Free/Reduced Lunch	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Individualized Professional Development Plan	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsoh.org	JackowsC@wcsoh.org
Individuals with Disabilities Education Act	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Indoor Air Quality	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcsoh.org	LeRoseJ@wcsoh.org
Inservice	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Inservice; Consultants, Facilitators	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org
Inspection; Violations; Fire	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcsoh.org	LeRoseJ@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Inspections - Building	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcsoh.org	LeRoseJ@wcsoh.org
Instructional Assistants	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Instructional Technology	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org	ViebranG@wcsoh.org
Internet Access	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Shelly Bailey, Secretary	(614) 797-5782	(614) 797-5701	baileys@wcsoh.org	ViebranG@wcsoh.org
Internships	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcsoh.org	JackowsC@wcsoh.org
Interventions - Student - Elementary/Middle School	Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-6274	(614) 797-6201	coolahaS@wcsoh.org	BakerD@wcsoh.org
Interventions - Student - High School	Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-6274	(614) 797-6201	coolahaS@wcsoh.org	ReevesS@wcsoh.org
Intranet Content	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org	ViebranG@wcsoh.org
Inventory - Equipment	Business Management	Jenna McDevitt, Dir., Business Management Services	Diane Schiffbauer, Secretary	(614) 797-5990	(614) 797-5981	schiffbd@wcsoh.org	McDevitJ@wcsoh.org
Job Postings - Administrative	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Job Postings - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Job Postings - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Job Search Training/Transitions	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Job Share	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Job Skill Training	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Junior Achievement	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principals		(614) 797-5701		BakerD@wcsoh.org
Kitchen - Health Inspection	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Labor Relations	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Landscaping	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Language Arts	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Laura Lipsett, Curriculum Coordinator	(614) 797-6250	(614) 797-6201	lipsettl@wsoh.org	knappj@wsoh.org
Language Translation Services	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Beverly Good, ESL Coordinator	(614) 797-7118	(614) 797-7101	goodb@wsoh.org	mcclellk@wsoh.org
Latchkey	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wsoh.org	mcclellk@wsoh.org
Late Buses	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wsoh.org	LeRoseJ@wsoh.org
Lead Abatement	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wsoh.org	LeRoseJ@wsoh.org
Leave; Absence; Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wsoh.org	JackowsC@wsoh.org
Leave; Absence; Classified Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wsoh.org	JackowsC@wsoh.org
LEP (Limited English Proficiency); ESL; English as a Second Language	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Beverly Good, ESL Coordinator	(614) 797-7118	(614) 797-7101	goodb@wsoh.org	mcclellk@wsoh.org
Library Books - Elementary/Middle School - Concerns/Challenges	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principal	(614) 797-5700			BakerD@wsoh.org
Library Books - High School - Concerns/Challenges	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principals	(614) 797-5700			ReevesS@wsoh.org
Licensure; Certification	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wsoh.org	JackowsC@wsoh.org
Liquor Permits - Related Issues	Asst. Superintendent	Mark Hershiser, Asst. Superintendent	Jennifer Farris, Exec. Asst. to the Asst. Superintendent	(614) 797-5756	(614) 797-5701	farrisj@wsoh.org	hershism@wsoh.org
Locker Searches	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wsoh.org	MeissneD@wsoh.org
Logos; WCS	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wsoh.org	ViebranG@wsoh.org
Long Term Sick Leave	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wsoh.org	JackowsC@wsoh.org
Long-Term Coverage	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wsoh.org	JackowsC@wsoh.org
Lost Children, Riders	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wsoh.org	MeissneD@wsoh.org
Lost Children, Walkers	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wsoh.org	MeissneD@wsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Lottery - Magnet School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
LPDC	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Robert Abbott, HR Consultant	(614) 797-5720	(614) 797-5701	AbbottR@wcssoh.org	JackowsC@wcssoh.org
Magnet Schools	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Magnet Schools - Lottery	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Maintenance	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcssoh.org	LeRoseJ@wcssoh.org
Maintenance and Repair of Playground Equipment	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcssoh.org	LeRoseJ@wcssoh.org
Management Information Systems	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcssoh.org	ViebranG@wcssoh.org
Mathematics	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcssoh.org	knappj@wcssoh.org
Media Calls	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Media Interview Requests	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Media Relations	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Media Technologies	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcssoh.org	ViebranG@wcssoh.org
Medications; Dispensing	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	School Nurses	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Megan's Law - Sex Offenders	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Mental Health - Student	Assessment & Alt. Education Services	Pam Potter, Exec. Dir. Of Pupil Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcssoh.org	PotterP@wcssoh.org
Mental Health Services	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klinem@wcssoh.org	KlineM@wcssoh.org
Middle School - Registering For	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcssoh.org	MeissneD@wcssoh.org
Middle School Curriculum and Instruction	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcssoh.org	knappj@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Mold Abatement	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wctsoh.org	LeRoseJ@wctsoh.org
Movie/Video Projects (outside producers)	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wctsoh.org	ViebranG@wctsoh.org
Multicultural Education - Elementary/Middle School	K-8 Academic Affairs	David Baker, Exec. Dir., K-8 Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wctsoh.org	BakerD@wctsoh.org
Multicultural Education - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wctsoh.org	ReevesS@wctsoh.org
Multifaceted Evaluation (for Suspected Disabilities)	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Multiple Disabilities	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Music - Elementary	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Scott Ebbrecht, Principal, Math & Science Magnet Schools	(614) 797-7185(7035)	(614) 797-7180 (7030)	ebbrechs@wctsoh.org	knappj@wctsoh.org
Music - Middle School/High School	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Phil Loudon, Secondary Music Facilitator Todd Stoll, Music Instructor	(614) 797-5900	(614) 797-5901	LoudenP@wctsoh.org stollt@wctsoh.org	knappj@wctsoh.org
MyEdPortal	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wctsoh.org	JackowsC@wctsoh.org
National Board Certification	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Robert Abbott, HR Consultant	(614) 797-5720	(614) 797-5701	AbbottR@wctsoh.org	JackowsC@wctsoh.org
NCAA; National Collegiate Athletic Association	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wctsoh.org	ReevesS@wctsoh.org
NCLB (No Child Left Behind)	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5745	(614) 797-5901	KlineM@wctsoh.org	mcclellK@wctsoh.org
Negotiation Issues	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
New Teacher Orientation	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wctsoh.org	JackowsC@wctsoh.org
No Child Left Behind (NCLB)	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5745	(614) 797-5901	KlineM@wctsoh.org	mcclellK@wctsoh.org
Non-Graduating Student - Options	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wctsoh.org	mcclellK@wctsoh.org
Non-Public School Services	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	CannonL@wctsoh.org	mcclellK@wctsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Non-Public School Services - Students with Disabilities	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
North Central Association	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcssoh.org	mcclellK@wcssoh.org
Nurses	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
OAA/Achievement Tests Administration -Students With Disabilities	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
OAPSE	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcssoh.org	JackowsC@wcssoh.org
Occupation Safety and Health Issues	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcssoh.org	LeRoseJ@wcssoh.org
Occupational Therapy	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
October Count	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Stephanie Collins, Powerschool/EMIS	(614) 797-7703	(614) 797-7701	CollinsS@wcssoh.org	KlineM@wcssoh.org
ODE - Scorecards - District	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klinem@wcssoh.org	mcclellK@wcssoh.org
OGT/OAA	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcssoh.org	mcclellK@wcssoh.org
Ohio Achievement Assessment	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcssoh.org	mcclellK@wcssoh.org
Ohio Achievement Assessment Administration - Students with Disabilities	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Ohio Graduation Test	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	KlineM@wcssoh.org	mcclellK@wcssoh.org
Ohio High School Athletic Association (OHSAA); League Rules	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wcssoh.org	ReevesS@wcssoh.org
Ohio High School Athletic Association League Information	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wcssoh.org	ReevesS@wcssoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
OHSAA (Ohio High School Athletic Association); League Rules	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wcssoh.org	ReevesS@wcssoh.org
Open Enrollment	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Ordering Procedures - Supplies/Equipment	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
Ordering Procedures - Technology	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcssoh.org	ViebranG@wcssoh.org
Organizational Dues	Treasurer's Office	Scott Gooding, Treasurer/CFO	Ellen Gilmore, Senior Payroll Coordinator	(614) 797-5767	(614) 797-5701	gilmoreE@wcssoh.org	GoodingS@wcssoh.org
Orientation	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcssoh.org	JackowsC@wcssoh.org
Orthopedic Impairment	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Orthopedic Impairments/Other Health Impairments	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Other Health Impairments - OHI	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Out-of-Home Placements; Agency, Custody and Guardianship Changes; PL874; Student Information for Agencies and Schools	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcssoh.org	MeissneD@wcssoh.org
Outside Vendor Contracts	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
Overflow	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Dave Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5934	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Parent Council; PTA	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcssoh.org	ViebranG@wcssoh.org
Parent Education	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcssoh.org	mcclellK@wcssoh.org
Parent Information Center	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcssoh.org	MeissneD@wcssoh.org
Parent Resource Center	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcssoh.org	MeissneD@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Parent Resources	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Parochial and Private Schools - Transportation	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org	LeRoseJ@wcsoh.org
Pepsi Contract	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitJ@wcsoh.org	JackowsC@wcsoh.org
Performing Arts	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcsoh.org	mcclellK@wcsoh.org
Personal Leave	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcsoh.org	JackowsC@wcsoh.org
Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Photography Services	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org	ViebranzG@wcsoh.org
Physical Education - Elementary	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Scott Ebbrecht, Principal Math & Science Magnet Schools	(614) 797-7185(7035)	(614) 797-7180(7030)	EbbrechS@wcsoh.org	knappj@wcsoh.org
Physical Education - Middle School/High School	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org
Physical Therapy - Special Education	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Placement - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsoh.org	JackowsC@wcsoh.org
Placement - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Playground Equipment - Acquisition	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
Playground Equipment - Maintenance	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
Plumbing	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
Police Assistance	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Police Officers in the Schools	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Postings; Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Postings; Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Post-Secondary Education Options	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcsoh.org	mccllellK@wcsoh.org
Powerschool	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wcsoh.org	mccllellK@wcsoh.org
Preschool - Special Needs Students	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Ann Lockett, Preschool Coord.	(614) 797-5903	(614) 797-5901	LockettA@wcsoh.org	PotterP@wcsoh.org
Preschool - Typically Developing Students	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Ann Lockett, Preschool Coord.	(614) 797-5903	(614) 797-5901	LockettA@wcsoh.org	PotterP@wcsoh.org
Press Conferences	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	ViebranG@wcsoh.org
Press Releases	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org	ViebranG@wcsoh.org
Prevention/Intervention Programs - Elementary/Middle School	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcsoh.org	BakerD@wcsoh.org
Prevention/Intervention Programs - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcsoh.org	ReevesS@wcsoh.org
Principal for a Day	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcsoh.org	ViebranG@wcsoh.org
Principal Supervision and Support - Elementary/Middle School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5934	(614) 797-5901	BakerD@wcsoh.org	mccllellK@wcsoh.org
Principal Supervision and Support - High School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcsoh.org	mccllellK@wcsoh.org
Principals' Professional Development - Elementary/Middle School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5934	(614) 797-5901	BakerD@wcsoh.org	mccllellK@wcsoh.org
Principals' Professional Development - High School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcsoh.org	mccllellK@wcsoh.org
Print Shop/Duplicating	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Private and Parochial Schools - Transportation	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wcsoh.org	LeRoseJ@wcsoh.org
Procedures to Offer, Terminate Contract	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
Processing Applications	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Professional Conference Requests/Travel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Professional Development Opportunities	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcssoh.org	knappj@wcssoh.org
Professional Development Substitutes	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Robert Abbott, HR Consultant	(614) 797-5720	(614) 797-5701	AbbottR@wcssoh.org	JackowsC@wcssoh.org
Professional Leave	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcssoh.org	JackowsC@wcssoh.org
Promotion/Retention - Elementary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Promotion/Retention - Secondary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcssoh.org	mcclellK@wcssoh.org
Psychological Services	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
PTA; Parent Council	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcssoh.org	ViebranG@wcssoh.org
Publicity/News Releases	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcssoh.org	ViebranG@wcssoh.org
Quotes/Bids - Competitive	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
Racial Discrimination - Employee to Employee	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5725	(614) 797-5701	jelkinE@wcssoh.org	JackowsC@wcssoh.org
Racial Discrimination - Employee to Student	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5725	(614) 797-5701	jelkinE@wcssoh.org	JackowsC@wcssoh.org
Racial Discrimination - Programs Addressing Racial Discrimination	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5725	(614) 797-5701	jelkinE@wcssoh.org	JackowsC@wcssoh.org
Racial Discrimination - Student to Employee	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5725	(614) 797-5701	jelkinE@wcssoh.org	JackowsC@wcssoh.org
Racial Discrimination - Student to Student	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Elizabeth Jelkin, Civil Rights Coordinator	(614) 797-5725	(614) 797-5701	jelkinE@wcssoh.org	JackowsC@wcssoh.org
Radon Abatement	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Laura Ehninger, Manager, Energy	(614) 797-5982	(614) 797-5981	ehningerl@wcssoh.org	LeRoseJ@wcssoh.org
Reading Recovery	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Dave Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Recruitment, Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Robert Abbott, HR Consultant	(614) 797-5720	(614) 797-5701	AbbottR@wcssoh.org	JackowsC@wcssoh.org
Reimbursement (Tuition)-Administrator	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Reimbursement; Employee Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcssoh.org	JackowsC@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Renaissance Program	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principals	(614) 797-5700			ReevesS@wcsoh.org
Rental/Use of Buildings	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Repair - Technology	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org	ViebranG@wcsoh.org
Request for Superintendent to Speak at Event	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	BeckJ@wcsoh.org
Request Police Assistance	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Requests for Curriculum/Academic Resources	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org
Requests for Staff & Professional Development	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7201	knappj@wcsoh.org	knappj@wcsoh.org
Requests to Display Signage on School Grounds	Communications & Technology	Greg Viebranz, Exec. Dir. of Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	kileS@wcsoh.org	ViebranG@wcsoh.org
Requests to Distribute Fliers Home With Students	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	kileS@wcsoh.org	ViebranG@wcsoh.org
Research Studies in WCS	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wcsoh.org	mcclellK@wcsoh.org
Residency Verification	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7700	(614) 797-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org
Resignation/Retirement; Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcsoh.org	JackowsC@wcsoh.org
Resignation/Retirement; Classified Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Retention/Promotion - Elementary/Middle	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principals	(614) 797-5700			BakerD@wcsoh.org
Retention/Promotion - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principals	(614) 797-5700			BakerD@wcsoh.org ReevesS@wcsoh.org
Retirement/Resignation; Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcsoh.org	JackowsC@wcsoh.org
Retirement/Resignation; Classified Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Roof Leaks	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
Sabbatical; Leave	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcsoh.org	JackowsC@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Safe and Drug-Free Schools	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcssoh.org	mccllellK@wcssoh.org
Safe Schools Helpline	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Safety and Security - Buildings	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcssoh.org	LeRoseJ@wcssoh.org
Safety and Security - Students	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Safety Drill	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Salary	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcssoh.org	JackowsC@wcssoh.org
Salary Increases for Additional Education - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcssoh.org	JackowsC@wcssoh.org
Salary Increases for Additional Education - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Salary Verification - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcssoh.org	JackowsC@wcssoh.org
Salary Verification - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Scheduling (High School Students)	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principals	(614) 797-5700			ReevesS@wcssoh.org
Scheduling (Middle School Students)	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principals	(614) 797-5700			BakerD@wcssoh.org
Scholarships - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal Guidance Dept - WCHS	(614) 797-6830	(614) 797-6801		ReevesS@wcssoh.org
Scholarships - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal Guidance Dept - WNHS	(614) 797-6215	(614) 797-6201		ReevesS@wcssoh.org
Scholarships - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal Guidance Dept - WSHS	(614) 797-6021	(614) 797-6001		ReevesS@wcssoh.org
School Age Child Care	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	cannonl@wcssoh.org	BakerD@wcssoh.org
School Assignments	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 797-7701	GabayK@wcssoh.org	MeissneD@wcssoh.org
School Boundaries	Facilities & Operations	Bob Lynde, Director, Transportation Services	Stephanie Collins, EMIS Coordinator	(614) 797-7700	(614) 797-7701	CollinsS@wcssoh.org	LyndeB@wcssoh.org
School Counselors/Elementary	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Amy Miller, Principal, McVay Elem.	(614) 797-5935	(614) 794-7602	millera@wcssoh.org	mccllellK@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
School Counselors/Middle & High School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 794-7602	ReevesS@wctsoh.org	mccllellK@wctsoh.org
School Improvement and Federal Programs	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	cannonl@wctsoh.org	mccllellK@wctsoh.org
School Interoffice Mail	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
School News	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranG@wctsoh.org
Science	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Chris Doolittle, Curriculum Coordinator	(614) 797-6029	(614) 797-6001	doolittle@wctsoh.org	knappj@wctsoh.org
Scorecards - Individual	Asst. Superintendent	Mark Hershiser, Asst. Superintendent	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wctsoh.org	hershism@wctsoh.org
Searches - Lockers	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wctsoh.org	MeissneD@wctsoh.org
Searches - Students	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wctsoh.org	MeissneD@wctsoh.org
SearchSoft Application	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Section 504 Of the Rehabilitation Act	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
SED/Emotional Disturbance	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wctsoh.org	PotterP@wctsoh.org
Service Credit - Prior Employment	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wctsoh.org	JackowsC@wctsoh.org
Service Directory	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wctsoh.org	ViebranG@wctsoh.org
Service Learning - Elementary/Middle School	Communication & Technology	Suzanne Kile, Director, Community Relations	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wctsoh.org	kileS@wctsoh.org
Service Learning - High School	Communication & Technology	Suzanne Kile, Director, Community Relations	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wctsoh.org	kileS@wctsoh.org
Sexual Harassment	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wctsoh.org	JackowsC@wctsoh.org
Sexual Predator Notification	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wctsoh.org	MeissneD@wctsoh.org
SF 14s	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wctsoh.org	MeissneD@wctsoh.org
Sick Leave Bank	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Sign Language; Interpreting	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Signage - Requests to Display on School Grounds	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Suzanne Kile, Director, Community Relations Services	(614) 797-5943	(614) 797-5901	KileS@wcsoh.org	ViebranG@wcsoh.org
Signage for Buildings	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org
SLD; Specific Learning Disability	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Social Media Guidelines	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org	ViebranG@wcsoh.org
Social Studies - Elementary/Middle School	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Chris Doolittle, Curriculum Coordinator	(614) 797-6029	(614) 797-6001	doolittlec@wcsoh.org	knappj@wcsoh.org
Social Studies - High School	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Kenny Lee, Curriculum Coordinator	(614) 797-6405	(614) 797-6401	LeeK@wcsoh.org	knappj@wcsoh.org
Social Workers	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 794-7602	coolahaS@wcsoh.org	mcclellK@wcsoh.org
Speaking Requests - Superintendent	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	BeckJ@wcsoh.org
Special Duty Police Officers	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Special Education	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Special Event Furniture Requests	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcsoh.org	LeRoseJ@wcsoh.org
Special Events	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wcsoh.org	ViebranG@wcsoh.org
Special Needs Preschool	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Special Olympics	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Specific Learning Disability	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Speech and Language Services	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Speech or Language Impairment	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Speech Requests - Superintendent	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	BeckJ@wcsoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Sports Medicine	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Athletic Directors	(614) 797-5934	(614) 797-5901	EisenmaK@wcsch.org	ReevesS@wcsch.org
Sports Schedules - Central HS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6801	eyA@wcsch.org	ReevesS@wcsch.org
Sports Schedules - North HS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jeff Will, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	WillJ@wcsch.org	ReevesS@wcsch.org
Sports Schedules - South HS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Dorne, WSHS Athletic Director	(614) 797-6031	(614) 797-6001	dorneS@wcsch.org	ReevesS@wcsch.org
Sports Schedules; Officials Central HS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Andy Ey, WCHS Athletic Director	(614) 797-6827	(614) 797-6801	eyA@wcsch.org	ReevesS@wcsch.org
Sports Schedules; Officials North HS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Jeff Will, WNHS Athletic Director	(614) 797-6241	(614) 797-6201	WillJ@wcsch.org	ReevesS@wcsch.org
Sports Schedules; Officials South HS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Dorne, WSHS Athletic Director	(614) 797-6031	(614) 797-6001	dorneS@wcsch.org	ReevesS@wcsch.org
Staff Development Substitutes	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Robert Abbott, HR Consultant	(614) 797-5720	(614) 797-5701	AbbottR@wcsch.org	JackowsC@wcsch.org
Staff Directory	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsch.org	JackowsC@wcsch.org
Staff Reporting	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsch.org	JackowsC@wcsch.org
Staffing - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsch.org	JackowsC@wcsch.org
Staffing - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsch.org	JackowsC@wcsch.org
Staffing Requests - Support Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsch.org	JackowsC@wcsch.org
Staffing Requests - Teachers	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsch.org	JackowsC@wcsch.org
Standardized Tests	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsch.org	mcclellK@wcsch.org
State Board of Education	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsch.org	ViebranG@wcsch.org
State Department of Education	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsch.org	ViebranG@wcsch.org
State Report Cards	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsch.org	mcclellK@wcsch.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
State Reporting	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Stephanie Collins, Powerschool/EMIS	(614) 797-7703	(614) 797-7701	CollinsS@wcsoh.org	KlineM@wcsoh.org
State/Federal Regulations - Academic	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Karen McClellan, Deputy Chief Academic Officer	(614) 797-5725	(614) 797-5701	mccllelk@wcsoh.org	mccllelk@wcsoh.org
State/Federal Regulations - Operations	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wcsoh.org	LeRoseJ@wcsoh.org
State/Federal Regulations - Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcsoh.org	JackowsC@wcsoh.org
State/Federal Regulations - Special Education	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Storage, Chemicals	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcsoh.org	LeRoseJ@wcsoh.org
Storage, Files/Records - Personnel	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Student - ID Numbers	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Building Principal	(614) 797-5700			MeissneD@wcsoh.org
Student - Medical Needs/Concerns	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	School Nurses	(614) 797-5879	(614) 797-5901	hatemd@wcsoh.org	MeissneD@wcsoh.org
Student - Transcripts - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6800	(614) 797-6801		ReevesS@wcsoh.org
Student - Transcripts - WNHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6200	(614) 797-6201		ReevesS@wcsoh.org
Student - Transcripts - WSHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal/Guidance Dept.	(614) 797-6000	(614) 797-6001		ReevesS@wcsoh.org
Student Activities - Extracurricular	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5934	(614) 797-5901	ReevesS@wcsoh.org	ReevesS@wcsoh.org
Student Assignment	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wcsoh.org	mccllelk@wcsoh.org
Student Assignment - Magnet School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcsoh.org	mccllelk@wcsoh.org
Student Code of Conduct	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Student Directory Information	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	ViebranG@wcsoh.org
Student Enrollment Process	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Karen Gabay, Exec. Asst. to the Superintendent - Enrollment Center Services	(614) 797-7702	(614) 794-7701	gabayk@wcsoh.org	MeissneD@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Student Enrollment Projections	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wcssoh.org	LeRoseJ@wcssoh.org
Student Information and Records - Elementary/Middle School	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Guidance Offices	(614) 797-5700	(614) 797-5701		BakerD@wcssoh.org
Student Information and Records - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Guidance Offices	(614) 797-5700	(614) 797-5701		ReevesS@wcssoh.org
Student Information for Agencies and Schools	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Student Information System	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Stephanie Collins, Powerschool/EMIS	(614) 797-7703	(614) 797-7701	CollinsS@wcssoh.org	KlineM@wcssoh.org
Student Intervention - Elementary/High School	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 797-5701	coolahaS@wcssoh.org	BakerD@wcssoh.org
Student Intervention - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Steve Coolahan, Intervention Assistance Facilitator	(614) 797-5964	(614) 797-5701	coolahaS@wcssoh.org	ReevesS@wcssoh.org
Student Interview - Media	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Student Interview - Police	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Student Master File	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Stephanie Collins, Powerschool/EMIS	(614) 797-7703	(614) 797-7701	CollinsS@wcssoh.org	KlineM@wcssoh.org
Student Searches	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Student Survey Regulations	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	JackowsC@wcssoh.org
Student Teacher Placement	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcssoh.org	JackowsC@wcssoh.org
Student Teachers	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcssoh.org	JackowsC@wcssoh.org
Student Trips - Elementary/Middle	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wcssoh.org	BakerD@wcssoh.org
Student Trips - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wcssoh.org	BakerD@wcssoh.org ReevesS@wcssoh.org
Students - Discipline Transfers	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Students - Exchange	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcssoh.org	mcclellK@wcssoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Subpoenas	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Substitute - Certificated Salary	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcssoh.org	JackowsC@wcssoh.org
Substitute - Classified Salary	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Substitute Request	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcssoh.org	JackowsC@wcssoh.org
Substitute Teacher - How to become	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcssoh.org	JackowsC@wcssoh.org
Substitute Teacher Training	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Robert Abbott, HR Consultant	(614) 797-5720	(614) 797-5701	AbbottR@wcssoh.org	JackowsC@wcssoh.org
Substitutes - Need for	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcssoh.org	JackowsC@wcssoh.org
Substitutes Administrators	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Christi Nordman, Secretary	(614) 797-5737	(614) 797-5701	NordmanC@wcssoh.org	JackowsC@wcssoh.org
Summer Graduation	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcssoh.org	mcclellK@wcssoh.org
Summer Hours Processing	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcssoh.org	JackowsC@wcssoh.org
Summer Intervention (1-5)	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klinem@wcssoh.org	KlineM@wcssoh.org
Summer School (6-12)	Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klinem@wcssoh.org	KlineM@wcssoh.org
Superintendent Media Interviews	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Supplemental Contract Pay	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcssoh.org	JackowsC@wcssoh.org
Supplemental Contracts	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcssoh.org	JackowsC@wcssoh.org
Supplemental Pay	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcssoh.org	JackowsC@wcssoh.org
Supplemental Services	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Support Services - Elementary/Middle Academic	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Support Services - High School Academic	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5935	(614) 797-5901	ReevesS@wcsoh.org	mccllellK@wcsoh.org
Surrogate Parent - Assignment	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Survey/Research	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcsoh.org	ViebranG@wcsoh.org
Suspected Disability	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcsoh.org	PotterP@wcsoh.org
Suspension Appeals	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcsoh.org	MeissneD@wcsoh.org
Switchboard	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Taryn Frye, Receptionist	(614) 797-5705	(614) 797-5701	fryet@wcsoh.org	JackowsC@wcsoh.org
Tag Sales; Auctions	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcsoh.org	McDevitJ@wcsoh.org
Teacher Contract	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcsoh.org	JackowsC@wcsoh.org
Teacher Evaluations	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcsoh.org	JackowsC@wcsoh.org
Teacher Non-renewals	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcsoh.org	JackowsC@wcsoh.org
Teacher Renewals	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcsoh.org	JackowsC@wcsoh.org
Teachers	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcsoh.org	JackowsC@wcsoh.org
Teachers' Processing and Salary Placement	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcsoh.org	JackowsC@wcsoh.org
Technology	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org	ViebranG@wcsoh.org
Technology - Instructional	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org	ViebranG@wcsoh.org
Technology Equipment Acquisitions	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org	ViebranG@wcsoh.org
Technology Support	Communications & Technology	Greg Lewis, Director of Informational Technology	Shelly Bailey, Secretary	(614) 797-5782	(614) 797-5701	baileys@wcsoh.org	LewisG@wcsoh.org
Telephones/Telephone Repairs	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org	ViebranG@wcsoh.org
Temperature; Heating and Cooling	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcsoh.org	LeRoseJ@wcsoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Test Reports	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	mcclellK@wcsoh.org
Test Result Analyses	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	mcclellK@wcsoh.org
Test Security Investigations	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	mcclellK@wcsoh.org
Testing - GED	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcsoh.org	mcclellK@wcsoh.org
Text Book Concerns - Elementary/Middle School	Curriculum & Instruction	David Baker, Exec. Dir., K-8 Academic Affairs	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7200	knappj@wcsoh.org	BakerD@wcsoh.org
Text Book Concerns - High School	Curriculum & Instruction	Scott Reeves, Exec. Dir., HS Academic Affairs	Jen Knapp, Dir., Curr. & Instruction	(614) 797-7208	(614) 797-7200	knappj@wcsoh.org	ReevesS@wcsoh.org
Text Book Requests	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Toni Miller, Secretary	(614) 797-6027	(614) 797-6001	millert@wcsoh.org	knappj@wcsoh.org
Textbooks	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Toni Miller, Secretary	(614) 797-6027	(614) 797-6001	millert@wcsoh.org	knappj@wcsoh.org
Time Sheets	Treasurer's Office	Scott Gooding, Treasurer/CFO	Scott Gooding, Treasurer/CFO	(614) 797-5768	(614) 797-5701	goodings@wcsoh.org	GoodingS@wcsoh.org
Time Sheets - Summer Hours	Treasurer's Office	Scott Gooding, Treasurer/CFO	Scott Gooding, Treasurer/CFO	(614) 797-5768	(614) 797-5701	goodings@wcsoh.org	GoodingS@wcsoh.org
Title Funds	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Karen McClellan, Deputy Chief Academic Officer	(614) 797-5725	(614) 797-5701	mcclellk@wcsoh.org	mcclellK@wcsoh.org
Title I Reporting	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Karen McClellan, Deputy Chief Academic Officer	(614) 797-5725	(614) 797-5701	mcclellk@wcsoh.org	mcclellK@wcsoh.org
Training - Technology	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wcsoh.org	ViebranG@wcsoh.org
Training - Website	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wcsoh.org	ViebranG@wcsoh.org
Transcripts - Employment - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcsoh.org	JackowsC@wcsoh.org
Transcripts - Employment - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcsoh.org	JackowsC@wcsoh.org
Transcripts for Students - WCHS	Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	High School Guidance - WCHS/Principal	(614) 797-6800	(614) 797-6801		ReevesS@wcsoh.org
Transcripts for Students - WCHS	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	High School Guidance - WCHS/Principal	(614) 797-6800	(614) 797-6801		ReevesS@wcsoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Transcripts for Students - WNHS	Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	High School Guidance - WNHS/Principal	(614) 797-6200	(614) 797-6201		ReevesS@wcssoh.org
Transcripts for Students - WSHS	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	High School Guidance - WSHS/Principal	(614) 797-6000	(614) 797-6001		mccllellK@wcssoh.org
Transfer Leave	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcssoh.org	JackowsC@wcssoh.org
Transfers - Staff	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcssoh.org	JackowsC@wcssoh.org
Transition Services - Students with Disabilities	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Translation Services - Language	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Beverly Good, ESL Coordinator	(614) 797-7118	(614) 797-7101	goodb@wcssoh.org	mccllellK@wcssoh.org
Transportation	Transportation	Jeff LeRose, Exec. Dir. of Facilities & Operations	Bob Lynde, Dir., Transportation Services	(614) 797-5955	(614) 797-5951	lyndeb@wcssoh.org	LeRoseJ@wcssoh.org
Transportation Boundaries	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wcssoh.org	LeRoseJ@wcssoh.org
Transportation Discipline	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Dan Fawcett, Manager, Transportation	(614) 797-5960	(614) 797-5951	FawcettD@wcssoh.org	MeissneD@wcssoh.org
Trash Pick-up	Custodial Services	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wcssoh.org	LeRoseJ@wcssoh.org
Travel Reimbursement	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Travel/Professional Conference Requests	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Trend Reports - Academic	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Machelle Kline, Dir., Assessment & Alt. Educ. Services	(614) 797-5945	(614) 797-5901	klineM@wcssoh.org	mccllellK@wcssoh.org
Trend Reports - Enrollment	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	(614) 797-5800	(614) 797-5701	lerosej@wcssoh.org	LeRoseJ@wcssoh.org
Trend Reports - Staffing	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	HarrisL@wcssoh.org	JackowsC@wcssoh.org
Trespass Letter	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Trespassers	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Trips - Student - Elementary/Middle	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wcssoh.org	BakerD@wcssoh.org
Trips - Student - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Krista Eisenman, Secretary	(614) 797-5734	(614) 797-5701	EisenmaK@wcssoh.org	BakerD@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Truancy	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wcssoh.org	MeissneD@wcssoh.org
Tuition/Excess Costs	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Tutoring - Elementary/Middle School	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principal	(614) 797-5700			BakerD@wcssoh.org
Tutoring - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal	(614) 797-5700			ReevesS@wcssoh.org
Tutoring - Special Needs	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Unified Arts - Elementary/Middle School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	David Baker, Exec. Dir., K-8 Academic Affairs	(614) 797-5940	(614) 797-5901	BakerD@wcssoh.org	mcclellK@wcssoh.org
Unified Arts - High School	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Scott Reeves, Exec. Dir., HS Academic Affairs	(614) 797-5940	(614) 797-5901	ReevesS@wcssoh.org	mcclellK@wcssoh.org
United Way	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Jackie Taylor, Secretary	(614) 797-5721	(614) 797-5701	TaylorJ@wcssoh.org	JackowsC@wcssoh.org
Use/Rental of Buildings	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wcssoh.org	McDevitJ@wcssoh.org
Utilities	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Laura Ehninger, Manager, Energy	(614) 797-5982	(614) 797-5981	ehningerl@wcssoh.org	LeRoseJ@wcssoh.org
Vacancies; Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcssoh.org	JackowsC@wcssoh.org
Vacancies; Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Vacation Days - Questions About	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Vandalism	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Deb Hatem, Secretary	(614) 797-5879	(614) 797-5901	hatemd@wcssoh.org	MeissneD@wcssoh.org
Vehicle Management; District Vehicle	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wcssoh.org	LeRoseJ@wcssoh.org
Vehicle Management; School Bus	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Shawn Dawson, Asst. Manager/Garage	(614) 797-5957	(614) 797-5951	dawsons@wcssoh.org	LeRoseJ@wcssoh.org
Vendor Applications	Business Management	Jenna McDevitt, Dir., Business Management Services	Diane Schiffbauer, Secretary	(614) 797-5990	(614) 797-5981	schiffbd@wcssoh.org	McDevitJ@wcssoh.org
Vendor Approval	Business Management	Jenna McDevitt, Dir., Business Management Services	Diane Schiffbauer, Secretary	(614) 797-5990	(614) 797-5981	schiffbd@wcssoh.org	McDevitJ@wcssoh.org
Verification - Salary - Certificated	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Laurie Harris, Secretary	(614) 797-5726	(614) 797-5701	Harrisl@wcssoh.org	JackowsC@wcssoh.org

2010-11 WCS Service Directory

Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Verification - Salary - Classified	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Mindy Owens, Secretary	(614) 797-5728	(614) 797-5701	owensm@wcssoh.org	JackowsC@wcssoh.org
Video/Movie Projects (outside producers)	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Visual Impairment - Blindness	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Visually Impaired; Special Needs	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Barbara Wallace, Asst. Dir., Special Education Services	(614) 797-5900	(614) 797-5901	wallaceb@wcssoh.org	PotterP@wcssoh.org
Vocal Music - Elementary	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Scott Ebbrecht, Principal, Math & Science Magnet Schools	(614) 797- 7185(7035)	(614) 797-7180 (7030)	ebbrechs@wcssoh.org	knappj@wcssoh.org
Vocal Music - Secondary	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Todd Stoll, Music Instructor Phil Louden, Secondary Music Facilitator	(614) 797-5700	(614) 797-5701	stollt@wcssoh.org LoudenP@wcssoh.org	knappj@wcssoh.org
Vocational Education	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Julie Novel, Asst. Princ.-Central HS Melinda Reames, Career/Tech Educ.	(614) 797-5942	(614) 797-5901	ReamesM@wcssoh.org	mcclellK@wcssoh.org
Vocational Special Education	Special Education	Pam Potter, Exec. Dir. Of Pupil Services	Melinda Reames, Career/Tech Educ.	(614) 797-5942	(614) 797-5901	ReamesM@wcssoh.org	PotterP@wcssoh.org
Voice Mail	Communications & Technology	Greg Lewis, Director of Informational Technology	Shelly Bailey, Secretary	(614) 797-5782	(614) 797-5701	baileys@wcssoh.org	LewisG@wcssoh.org
Volunteer Fingerprinting	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wcssoh.org	JackowsC@wcssoh.org
Volunteering - Elementary/Middle School	K-8 Academic Affairs	Dave Baker, Exec. Dir., K-8 Academic Affairs	Building Principal	(614) 797-5700			BakerD@wcssoh.org
Volunteering - High School	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principal	(614) 797-5700			ReevesS@wcssoh.org
Volunteers - Policy	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Curt Jackowski, Exec. Dir., Human Resources	(614) 797-5712	(614) 797-5701	jackowsc@wcssoh.org	JackowsC@wcssoh.org
Voting in Buildings	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	(614) 797-5803	(614) 797-5701	ViebranG@wcssoh.org	ViebranG@wcssoh.org
Waiver Assessments	Academic Affairs	Karen McClellan, Deputy Chief Academic Officer	Karen McClellan, Deputy Chief Academic Officer	(614) 797-5725	(614) 797-5701	mcclellk@wcssoh.org	mcclellK@wcssoh.org
Waiver Days	Curriculum & Instruction	Jen Knapp, Dir., Curr. & Instruction	Linda Cannon, Executive Assistant	(614) 797-5751	(614) 797-5701	Cannonl@wcssoh.org	knappj@wcssoh.org
Walkie-talkies	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	School Resource Officers	(614) 797-5879	(614) 797-5901		MeissneD@wcssoh.org

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Service/Task	Department/Office	Responsible Person/Position	Main Contact	Phone	Fax	Email	CC:
Walking Boundaries	Transportation	Jeff LeRose, Exec. Dir., Facilities & Operations	Randy Snyder, Asst. Manager	(614) 797-5961	(614) 797-5951	snyderr@wctsoh.org	LeRoseJ@wctsoh.org
Warehouse	Business Management	Jenna McDevitt, Dir., Business Management Services	Jenna McDevitt, Dir., Business Management Services	(614) 797-5996	(614) 797-5981	mcdevitj@wctsoh.org	McDevitJ@wctsoh.org
WCS Facts At A Glance	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Lynne Maslowski, Community Engagement Coordinator	(614) 797-5760	(614) 797-5701	maslowsL@wctsoh.org	ViebranG@wctsoh.org
WCSNET Access	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wctsoh.org	ViebranG@wctsoh.org
WEA	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Weapons	Health & Safety	Debbie Meissner, Dir., Health & Safety Services	Debbie Meissner, Dir., Health & Safety Services	(614) 797-5880	(614) 797-5901	meissneD@wctsoh.org	MeissneD@wctsoh.org
Web Page Guidelines	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wctsoh.org	ViebranG@wctsoh.org
Web Site	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wctsoh.org	ViebranG@wctsoh.org
Website Content	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Matt Davis, Visual Comm. & Tech. Coordinator	(614) 797-5802	(614) 797-5701	davisM@wctsoh.org	ViebranG@wctsoh.org
WESSA	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Westerville Education Association	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Westerville Educational Support Staff Association	Human Resources	Curt Jackowski, Exec. Dir., Human Resources	Kim Ware-Dodds, Secretary	(614) 797-5738	(614) 797-5701	warek@wctsoh.org	JackowsC@wctsoh.org
Wiring - Electrical	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Wiring - Technology	Communications & Technology	Greg Viebranz, Exec. Dir., Communications & Technology	Greg Lewis, Director of Informational Technology	(614) 797-5780	(614) 797-5701	lewisg@wctsoh.org	ViebranG@wctsoh.org
Work Orders	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Work Permits	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Dan Wilgus, Manager, Facilities	(614) 797-5977	(614) 797-5981	wilgusd@wctsoh.org	LeRoseJ@wctsoh.org
Work Permits - Student	HS Academic Affairs	Scott Reeves, Exec. Dir., HS Academic Affairs	Building Principals	(614) 797-5700	(614) 797-5701		ReevesS@wctsoh.org
Worker Safety	Facilities & Operations	Jeff LeRose, Exec. Dir., Facilities & Operations	Mike Ward, Manager, Custodial Services	(614) 797-5969	(614) 794-7602	wardm@wctsoh.org	LeRoseJ@wctsoh.org