

Westerville City Schools

2011-2012 School Year



STUDENT FEE SCHEDULE

Administrative Procedures

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Westerville City Schools

Bylaws & Policies

6152 - STUDENT FEES, FINES, AND CHARGES

The Board of Education will provide the necessary textbooks and/or electronic textbooks required by the course of study free of charge for its students. The Board may need to levy certain charges to students to facilitate the utilization of other appropriate materials for curricular as well as co-curricular and extra-curricular, noncredit activities. Such charges would be made on expendable items such as magazines, workbook materials, paperback selections, and laboratory supplies, and materials, for clubs, independent study or special projects, and District-sponsored trips. Any waiver of fees shall be made pursuant to Policy 6152.01.

School fees shall be paid in advance for each school term at the time of initial registration or initial enrollment.

Fees

For the purposes of this policy, "school fees" or "fees" means any monetary charge collected by the District from a student or the parent(s) or guardian of a student as a prerequisite for the student's participation in any curricular or extra-curricular program of the District.

A charge shall not exceed the combined cost of the outside service provided or material used, freight and/or handling charges. Money received from resale of such material, if any, shall be returned to the Treasurer with an accurate accounting of all transactions.

Fines

When school property, equipment, or supplies are damaged, lost, or taken by a student, a fine will be assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred.

The late return of borrowed books or materials from the school libraries will be subject to appropriate fines.

Any fees, fines, and/or other charges collected by members of the staff that total more than \$1,000.00 or that cannot be safeguarded shall be turned in to the Treasurer within one (1) business day after collection. Any fees, fines, and/or charges collected by members of the staff that total less than \$1,000.00 and that can be safeguarded shall be turned in to the Treasurer within three (3) business days after collection. A place such as the building safe or a locked file cabinet shall be used for securing these monies until they are deposited with the Treasurer. At no time shall any staff member place public monies in his/her own banking accounts or commingle public monies with their own. Except in cases of extenuating circumstances, i.e., the inability to access the secure place in the building, public monies should not be taken to a person's place of residence.

In accordance with R.C. 3313.642, failure to pay fees and fines may result in the withholding of grades, credit, and participation in graduation exercises. In the event the above course of action does not result in the fee being collected, the Board authorizes the Treasurer to take the student and/or his/her parents to Small Claims Court for collection.

Nothing in this policy restricts the right of access of a parent or student to school records or to receive copies of such records, as required by Federal and State laws.

R.C. 3313.642, 9.38

Adopted 12/14/09

ELEMENTARY FEE SCHEDULE 2011-2012
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The general instructional materials fee for grades Pre-K-5 as indicated for each grade level in the following table covers the cost of consumable items in the following categories:

1. Paper and student record keeping folders
2. Art supplies (clay, paper, paste, paint, etc.)
3. Science supplies
4. Math supplies (straws, yarn, dry erase markers, graph paper, transparencies, etc.)
5. Printer cartridges, technology bulb replacement and other technology-related consumable supplies

General	Item	Item Cost	General Instructional Materials Fee	TOTAL (Item Cost + General Instructional Materials Fee)
Preschool	None	None	\$15.50	\$15.50
Kindergarten	Math Consumable Support Materials	\$9.00	\$18.50	\$34.60
	Handwriting Workbook	\$7.10		
Grade One	Math Workbook	\$22.00	\$28.00	\$58.75
	Quick Word for Beginning Writers	\$1.65		
	Handwriting Workbook	\$7.10		
Grade Two	Math Workbook	\$22.00	\$28.00	\$58.75
	Handwriting Workbook	\$7.10		
	Quick Word for Everyday Writers	\$1.65		
Grade Three	Math Consumable Support Materials	\$4.00	\$34.00	\$46.75
	Quick Word for Everyday Writers	\$1.65		
	Handwriting Workbook	\$7.10		
Grade Four	Math Consumable Support Materials	\$4.00	\$34.00	\$52.40
	Quick Word for Everyday Writers	\$1.65		
	Music Recorder	\$ 4.50		
	Social Studies Workbook OHIO	\$8.25		
Grade Five	Math Consumable Support Materials	\$4.00	\$34.00	\$39.65
	Quick Word for Everyday Writers	\$1.65		
Grades 4 & 5, Gifted Ed Pull-Out	(consumables)	\$ 6.00		\$ 6.00

MIDDLE SCHOOL (GRADES 6-8) FEE STRUCTURE 2011-2012

- A. The general instructional materials fee for grades 6-7 is \$41.00, plus specific course fees. The instructional materials fee for grade 8 is \$36.00, plus specific course fees. The general instructional materials fee includes consumable items in the following categories:
1. Paper and student portfolio folders
 2. Science supplies (specimens, potting soil, chemicals, etc.)
 3. Math supplies (straws, batteries, dry erase markers, graph paper, transparencies, etc.)
 4. Printer cartridges, technology bulb replacement and other technology-related consumable supplies
- B. A class fee of \$5.00 per student will be assessed.
- C. Grade level and course fees are listed below:

Department	6th Grade	7th Grade	8th Grade
Art	N/A	\$8.00 (clay, paint, brushes poster board, construction paper)	\$8.00 (clay, paint, brushes poster board, construction paper)
Language Arts	Cost of paperback not to exceed \$8.00	Cost of paperback not to exceed \$8.00	Cost of paperback not to exceed \$8.00
Mathematics	Students must purchase a scientific calculator (TI-30 or TI34ii recommended.) ¹	Students must purchase a scientific calculator (TI-30 or TI34ii recommended.) ¹	Students must purchase a scientific calculator (TI-30 or TI34ii recommended.) ¹
Science	Consumable Materials	Consumable Materials	Consumable Materials
Social Studies	Consumable Materials	Consumable Materials	Consumable Materials
Technology	N/A	N/A	N/A
World Languages	N/A	N/A	Cost of vocabulary workbook not to exceed \$20.00

¹Students may use the same scientific calculator throughout the middle school grades.

HIGH SCHOOL (GRADES 9-12) FEE STRUCTURE 2011-2012
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A. The general instructional materials fee is \$21.00 plus course specific fees or cost of required workbooks, paperbacks, or other instructional materials. The general instructional materials fee includes consumable items in the following categories:

1. Paper
2. Construction paper, drawing paper, and drafting supplies
3. Math supplies
4. Printer cartridges, technology bulb replacement and other technology-related consumable supplies.

B. Class Dues:

To assist with class dues/school activities, senior pictures for the yearbook, and graduation ceremony expenses, an annual class dues/school activity fee will be assessed in the amount of \$15.00 per student per year.

C. Course specific charges for workbooks and/or fees are as listed for each department:

Department	Course	Cost
Art	Art Foundations	\$12.00 (paper, glue, paints)
	Ceramics 1	\$15.00 (clay, glaze & paints)
	Ceramics 2	\$20.00 (clay, glaze & paints)
	Crafts 1 and 2	\$22.00 (paper, paints, glue)
	Digital Photography	\$20.00 (photo paper, color ink)
	Drawing 1	\$10.00 (paper, charcoal, pastels)
	Drawing 2	\$12.00 (paper, charcoal, pastels)
	Painting 1	\$32.00 (paints, brushes, canvasses)
	Painting 2	\$35.00 (paints, canvasses, stretchers)
	IB Visual Art	\$30.00 per year (paints, canvasses, stretchers) and workbook not to exceed \$12.00

Theatre	Introduction to Theatre	Not to exceed \$10.00 (scripts, makeup and costumes)
	Acting	Not to exceed \$10.00
	Media Production	Not to exceed \$25.00 (paperback books, periodicals)

High School Fee Structure

Business	Accounting 1	Cost of workbook not to exceed \$35.00 (Century 21 Accounting)
	Business Foundations	Not to exceed \$10.00, if participating in Stock Market Game/Simulation
	Personal Finance	Cost of workbook (Managing Your Personal Finances) not to exceed \$30.00.
	Interactive Media 1, Jr. and Interactive Media 2, Sr.	\$12.00 (Students are required to join BPA)

English/Language Arts	Students will be required to purchase 1-3 paperback books and periodicals per course from an outside source.	Costs will vary but should not exceed a total of \$30.00. (This money will not be collected at school.)
	AP English Language & Composition and AP English Literature & Composition	Costs will vary but should not exceed a total of \$35.00 to purchase workbooks and related materials.
	IB Language A1 English HL	Costs will vary. Students will be required to purchase approximately 15 books over the 2-year program.

Mathematics	Students enrolled in Integrated Algebra & Geometry A and/or B, Integrated Mathematics Topics, Algebra, Geometry or Honors Geometry will be required to use a scientific calculator. If one is not already owned, it will need to be purchased (approximate cost: \$8.00 for a sc121). Students enrolled in Algebra 2, Honors Algebra 2, FST, Algebra 3, Honors Algebra 3, Pre-College, AP Calculus, and Statistics & Probability will be required to use a graphing calculator (approximate cost \$80 - \$110 for a TI-83+ or TI84+).	
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Music	Concert Band/Wind Ensemble	\$15.00 (for sheet music)
	Marching Band	\$15.00 (for sheet music)
	Choirs	\$15.00 (for sheet music)
	Orchestra	\$15.00 (for sheet music)
	Jazz Band	\$15.00 (for sheet music)

High School Fee Structure

Physical Education	Physical Education 1 or Physical Education 2.	\$15 (heart rate monitor strap)
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Science	AP Sciences – AP Biology, AP Chemistry, AP Physics and AP Environmental IB Sciences – IB Biology SL & HL, IB Chemistry SL & HL, and IB Physics HL	\$24.00 (chemicals, specimens, lab supplies, etc.), plus cost of workbook not to exceed \$25.00
	Independent Study (Field Studies)	\$50.00 (lab fee, specimens, compasses, insect repellent, preservatives, etc.)
	Zoology	\$25.00 (lab fee, specimens)
	S.T.E.M./Bodies	\$35.00 (lab fee, chemicals, specimens, slides)
	Anatomy & Physiology	\$24.00 (chemicals, slides, specimens, etc) and cost of lab book not to exceed \$25.00.
	All other Science Courses	\$16.00 - 1.00 credit courses \$ 8.00 - 0.50 credit courses (chemicals, slides, specimens, etc.)

Social Studies	Readers for upper level courses including Honors U.S. & Global 1-2, 3-4 and Current Issues	Up to \$15.00- dependent on the course
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High School Fee Structure

World Languages	All ASL Courses	Cost of vocabulary workbooks not to exceed \$30.00.
	IB French SL	\$20.00 per year (vocabulary workbook) and \$14.00 (student activities manual) first year
	All other French Courses	Cost of vocabulary workbooks not to exceed \$20.00
	Spanish 2, Honors	\$7.95 (La Familia Miranda reader) plus cost of workbook not to exceed \$25.00
	AP Spanish 5	Cost of workbooks not to exceed \$30.00
	IB Spanish SL/HL	\$20.00 per year (vocabulary workbook) and \$14.00 (student activities manual) first year
	IB Language ab Initio SL	\$35.00 (workbook, video & lab manual) first year, \$43.00 (workbook, video & lab manual second year
	All other Spanish Courses	Cost of vocabulary workbook not to exceed \$20.00

D. The replacement fee for a second photo identification card will be \$5.

E. Students will be charged \$30 per year for a school campus parking permit.

WESTERVILLE CITY SCHOOLS

2011-2012 Refund Schedule

The Westerville City Schools will refund only those monies collected for consumable materials to students and/or parents. Refunds will be processed through the Treasurer's Office with a Refund Voucher.

Refunds to students withdrawing from school are as follows:

Before the end of the FIRST NINE-WEEKS PERIOD

GRADE	AMOUNT
Preschool	\$11.63
Kindergarten	\$13.89
Grades 1 and 2	\$21.00
Grades 3, 4, and 5	\$25.50
Grades 6-7	\$30.75
Grade 8	\$27.00
Grades 9-12	\$15.75

Before the end of the SECOND NINE-WEEKS PERIOD

GRADE	AMOUNT
Preschool	\$7.75
Kindergarten	\$9.26
Grades 1 and 2	\$14.00
Grades 3, 4, and 5	\$17.00
Grades 6-7	\$20.50
Grade 8	\$18.00
Grades 9-12	\$10.50

Before the end of the THIRD NINE-WEEKS PERIOD

GRADE	AMOUNT
Preschool	\$3.88
Kindergarten	\$4.63
Grades 1 and 2	\$7.00
Grades 3, 4, and 5	\$8.50
Grades 6-7	\$10.25
Grade 8	\$9.00
Grades 9-12	\$5.25

There will be no refunds to students withdrawing after the onset of the fourth nine-week period.

Students who paid a half fee will be refunded at the following rates:

First nine weeks	75% of the fee
Second nine weeks	50% of the fee
Third nine weeks	25% of the fee